



APPLETON HEALTH DEPARTMENT

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To: Board of Health

From: Charles E Sepers, Jr, PhD, MPH, Health Officer, and Director

Date: March 3, 2024

SUBJECT: Ensuring Local Jurisdiction Compliance with Revised Pool License Categories per Wisconsin Administrative Code

In response to the recent revisions in the pool license categories outlined within the Wisconsin Administrative Code (ATCP 76), this memo serves to highlight the necessity for our local jurisdiction to align with the newly established standards. These changes aim to elevate the safety and operational efficacy of aquatic facilities, thus safeguarding public health.

The Wisconsin Administrative Code has been updated to include more distinct classifications for pools, such as swimming pools, spas, wading pools, and special purpose pools. This reclassification aims to tailor regulatory oversight and safety protocols more accurately to the variety of aquatic environments operated within our jurisdiction, among other changes.

To ensure compliance with the recent changes to Wisconsin Administrative Code ATCP 76, we have implemented the following action plan:

1. Assessment of New Pool Categories:

- Conducted a detailed review of the new pool categories to understand the scope and characteristics of each category. This served as the foundation for a fair and equitable fee structure.

2. Evaluation of Current Fee Structure:

- Analyzed the current fee structure for pool licensing and inspections to identify any discrepancies or areas that may require adjustment to accommodate the redefined categories.

3. Development of Revised Fee Schedule:

- Developed a revised fee schedule that reflected the operational complexities and safety requirements associated with each new pool category.

Previous License Fee Categories:

- Public Swimming Pool \$686.00
- Public Whirlpool \$686.00
- Water Attraction \$728.00
- Water Attraction with Up To 2 Slides \$770.00

Proposed License Categories for ATCP 76 Compliance:

- Pool – Complex \$720.00
- Pool - Complex with Features \$770.00
- Pool – Moderate \$690.00
- Pool - Moderate with Features \$740.00
- Pool – Simple \$660.00
- Pool - Simple with Features \$710.00

Budgetary Impact

The budgetary impact of compliance is negligible. Based on the current (2024-2025) fee schedule, the pool license fees were projected to create \$20,230 in revenue. The proposed, ATCP 76 compliant, schedule would produce \$20,320 in revenue.

Recommended Action

Staff recommend the adoption of the proposed fee structure for pools. The adoption of the proposed fee structure will guarantee statutory compliance with the Wisconsin Administrative Code ATCP 76 and will have no net impact on the 2024 budget, already approved by Appleton Common Council.

Please let me know if you have any questions.

Sincerely,



Charles E Sepers, Jr, PhD, MPH
Health Officer | Director
Appleton Health Department