



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: March 28, 2024
To: Municipal Services Committee
From: Danielle Block, P.E. Director of Public Works
Subject: Additional Information On-Street Overnight Parking

As a review, the current discussion of a potential on-street overnight parking program consists of:

- Summer (April – October) – even/odd on-street overnight parking (2am – 5am)
- Winter (November – March) – overnight parking not permitted

To properly enforce and manage the potential on-street overnight parking program the following conditions need to be met:

- **Street Sweeping:**
 - To maintain the effectiveness of the City's Street Sweeping program, overnight parking regulations must be strictly enforced.
 - The scheduling and mapping of street sweeping routes will require modification based on the above actively enforced overnight parking modification.
 - The street sweeping program will require adjustment to ensure that there is no decrease in the level of sediment removal, as this would adversely affect the stormwater quality and our performance under the MS4Permit.
 - Staff anticipates a loss of efficiency in sweeping across the City. To meet the WDNR required 3-week sweeping rotation in neighborhoods that do not drain directly to a pond, resources will need to be pulled from other neighborhoods. This will extend sweeping cycles in all other neighborhoods from the current 6-week rotation to approximately 8-weeks.
 - As an alternative to extending the rotation schedule, DPW could maintain the current schedule with the additional of one full-time operator (approximately \$90,000) and an additional street sweeper (approximately \$385,000).
- **Parking Utility Overnight Parking Enforcement:**
 - Requires 2 full-time enforcement positions. These positions would cover the overnight hours 7 days per week.
 - Enforcement would be completed via the parking enforcement vehicle.
 - Estimated annual personnel cost = approx. \$165,000.
 - Additional Parking Enforcement Vehicle \$30,000 plus annual costs (fuel, maintenance, etc).

- Complete a request for proposals and enter into a towing contract. In the event operations and the traveling public are impacted by illegally parked vehicles, towing operations will become necessary. Currently, the City does not have a contracted method to remove illegally parked vehicles
- While difficult to quantify, staff does recognize that there will be an increase in administrative burden to manage citations, appeals and invoicing related to the overnight parking program.
- Anticipated revenue related to additional enforcement is estimated at \$108,000 to \$219,000.