



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Common Council

Wednesday, February 18, 2026

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Fenton.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Alderperson Jones appeared virtually.

Present: 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Denis Dougherty and Mayor Jake Woodford

Excused: 2 - Alderperson Katie Van Zeeland and Alderperson Patti Heffernan

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-0183](#)

Common Council Meeting Minutes of February 4, 2026

Attachments: [CC Minutes 2-4-26.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Lambrecht, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Excused: 2 - Alderperson Katie Van Zeeland and Alderperson Patti Heffernan

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[26-0197](#)

Proclamations:

- Black History Month
- Career & Technical Education Month

Attachments:

[Black History Month.pdf](#)

[Career and Technical Education Month.pdf](#)

H. PUBLIC PARTICIPATION

No one spoke during Public Participation.

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[26-0107](#)

Resolution #1-R-26 Removal of Street Parking on College Avenue

Attachments:

[Resolution 1-R-26 \(College Ave Parking\).pdf](#)

[Memo per Resolution 1-R-26 \(College Ave Parking\).pdf](#)

Alderperson Fenton moved, seconded by Alderperson Hartzheim, that the Resolution be approved as amended in Committee. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Excused: 2 - Alderperson Katie Van Zeeland and Alderperson Patti Heffernan

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Croatt moved, Aldersperson Hayden seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Excused: 2 - Aldersperson Katie Van Zeeland and Aldersperson Patti Heffernan

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE[26-0157](#)

Request to Approve Long Term Temporary Occupancy Permit in Superior Street for 222 Building Construction Dumpster through May 31, 2026.

Attachments: [Long Term Temp Occupancy 222 Building.pdf](#)

This Report Action Item was approved

[26-0165](#)

Request to Adopt Preliminary Resolution 1-P-26 for Sanitary Laterals, Storm Laterals and Storm Main Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate

Attachments: [1-P-26 Sanitary Laterals, Storm Laterals, Storm Main.pdf](#)

This Report Action Item was approved.

[26-0166](#)

Request to Adopt Preliminary Resolution 2-P-26 for Concrete Pavement, Driveway Apron and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate

Attachments: [2-P-26 Concrete Paving Sidewalks and Aprons.pdf](#)

This Report Action Item was approved.

[26-0168](#)

Request to Approve parking changes on the 1500 block of N. McDonald St (follow-up to a 6-month evaluation)

Attachments: [Parking Changes - 1500 block of N McDonald St.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[26-0132](#)

Taxicab Company License Application for A-Town affordable Limousine Service, Owner, Randall Reed, N8840 Noe Rd. Menasha, WI 54952, contingent upon approval from the Inspections department.

Attachments: [A-Town Affordable Limousine Service Taxicab Company Application.pdf](#)

This Report Action Item was approved.

[26-0141](#)

Class "A" Beer and "Class A" Liquor License change of agent for Top Dogz Vape Shop LLC d/b/a Top Dogz Vape Shop, Jason Williams, New Agent, located at 208 E Wisconsin Ave.

Attachments: [Top Dogz Vape Shop.Alcohol.COA.2.3.26.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[26-0153](#)

Request to award sole source contract for Parks and Recreation Building Furniture Upgrades to Nordon Business Environments in the amount of \$91,681.14, with a 5% contingency of \$4,584.06 for a total project not to exceed \$96,265.20.

Attachments: [2026 Parks and Recreation Furniture Replacement.pdf](#)
[FMD - Nordon.pdf](#)

This Report Action Item was approved.

[26-0159](#)

Request to award Unit W-26 Sewer and Water Construction to Kruczek Construction in the amount of \$2,585,585 with a 23% contingency of \$60,000 for a project total not to exceed \$2,645,585.

Attachments: [W-26 Award-Funding-Bid Tab 02-05-2026.pdf](#)
[W-26 Award-Funding-Bid Tab 02-05-2026 REV1.pdf](#)

This Report Action Item was approved.

[26-0160](#)

Request to award Unit H-26 Northeast Sanitary Interceptor Sewer to PTS Contractors in the amount of \$1,018,600 with a 20% contingency of \$20,000 for a project total not to exceed \$1,038,600.

Attachments: [H-26 Award-Funding-Bid Tab 02-05-2026.pdf](#)

This Report Action Item was approved.

[26-0161](#)

Request to award Unit DE-26 Miscellaneous Sidewalk and Concrete Street Repairs to Al Dix Concrete Inc. in the amount not to exceed \$1,008,850.

Attachments: [DE-26 Award-Funding-Bid Tab.pdf](#)

This Report Action Item was approved.

[26-0162](#)

Request to award Unit A-26 Concrete Paving to Vinton Construction Company in the amount of \$3,755,429.12 with a 15% contingency of \$55,000 for a project total not to exceed \$3,810,429.12.

Attachments: [A-26 Award-Funding-Bid Tab.pdf](#)
[A-26 Award-Funding-Bid Tab REV 1.pdf](#)

This Report Action Item was approved.

[26-0163](#)

Request to approve Finance Committee Report for Preliminary Resolution 2-P-26 for Concrete Pavement, Driveway Aprons and Sidewalk Construction.

Attachments: [2-P-26 Finance Report - Concrete.pdf](#)

This Report Action Item was approved.

[26-0164](#)

Request to approve Finance Committee Report for Preliminary Resolution 1-P-26 for Sanitary Laterals, Storm Laterals and Storm Main Construction.

Attachments: [1-P-26 Finance Report - Sanitary, Storm_r1.pdf](#)

This Report Action Item was approved.

[26-0169](#)

Request to approve Development Agreement for Comet Ridge Development (North Appleton Properties, LLC).

Attachments: [FinanceMemo_CometRidgeDA.pdf](#)
[25-0486 - Comet Ridge Dev Agrm - CLEAN & COMBINED - 02-05-2026.pdf](#)

This Report Action Item was approved.

[26-0174](#)

Request to award the design engineering contract for the 2026 Jaycee Park Court Design Project to McMahon in the amount of \$35,120 with a 5% contingency of \$1,756 for a total project not to exceed \$36,876.

Attachments: [2026 Jaycee Park Court Design Professional Services.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[26-0171](#)

Request to Award the K-26 Native Vegetation contract award to NES Ecological Services, a division of Robert E. Lee & Associates, in an amount not to exceed \$193,052.01.

Attachments: [K-26 Contract Recommend to Award Memo.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[26-0184](#)

Ordinance #7-26

Attachments: [Ordinances to Council 2-18-26.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Stancil-Martin, that the Ordinance be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Excused: 2 - Aldersperson Katie Van Zeeland and Aldersperson Patti Heffernan

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

T. ADJOURN

Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, that the meeting be adjourned at 7:15 p.m. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Excused: 2 - Aldersperson Katie Van Zeeland and Aldersperson Patti Heffernan

Abstained: 1 - Mayor Jake Woodford

Amy Molitor, City Clerk