

Memorandum

To: Parks & Recreation Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: August 23, 2013

Re: Action Item: Award tennis court renovation contract for Green Meadows Park to Valley Sealcoat, Inc.

The 2013 Parks, Recreation and Facilities Management Department Capital Projects Fund allocated monies for repairs to the tennis courts at Green Meadows Park. Valley Sealcoat, Inc. was the low quote and was awarded the contract for the court surface renovation/Armor crack repair system for \$25,100.

The submitted quotes were as follows:

Valley Sealcoat	\$25,100.00
Munson Inc.	\$25,348.00
Fahrner Inc.	No Quote on Armor System

Work on the Green Meadows Park tennis courts is tentatively scheduled to begin in early September and completed by the end of September.

Please feel free to contact me at 832-5572 or by email at dean.gazza@appleton.org with any questions or comments.