



DEPARTMENT OF
UTILITIES

Department of Utilities
Wastewater Treatment Plant
2006 East Newberry Street
Appleton, WI 54915
p:920-832-5945

<https://appletonwi.gov/government/departments/utilities>

MEMORANDUM

Date: June 4, 2026
To: Chairperson Denise Fenton and Members of the Finance Committee
CC: Chris Stempa, Director of Utilities
Jeri Ohman, Enterprise Accounting Manager
From: Ryan Rice, Deputy Director of Utilities
Subject: **Action: Award sole source purchase of a Vulcan EWP 400/600 Wash Press to Vulcan Industries in the amount of \$68,518.00**

BACKGROUND:

The preliminary treatment process at the WWTP includes a mechanical fine screen and integral wash press unit where screenings are flushed with water to remove organic material. The washed screenings are then compacted in the unit to dewater the material prior to being conveyed to a large roll-off box, which is ultimately sent to a landfill for final disposal.

Early this year, cracks were found in the housing of the #1/2 Wash Press, which were repaired by a contractor with no guarantee of it being a long-term solution. Recently, staff discovered damage to an interior screen and observed new cracks forming in the previously repaired housing. Replacement of the unit is warranted to maintain operation of the preliminary treatment process.

QUOTATION

Vulcan Industries is the original equipment manufacturer (OEM) of the existing equipment and provided a quote of \$68,518.00 for a complete replacement unit.

FUNDING SOURCE:

The cost of this replacement would be funded by the 2026 Wastewater O&M budget.

RECOMMENDATION:

I am recommending the approval of sole source purchase of a Vulcan EWP 400/600 Wash Press to Vulcan Industries in the amount of \$68,518.00.

If you have any questions regarding this item, please contact Ryan Rice at 920-832-5945.

Encl: Finance Department Sole Source Request Form



SOLE SOURCE REQUEST

The undersigned certifies that the commodity/service shown below qualifies as a sole source request and meets one or more of the following requirements. The department has demonstrated, and the Purchasing Manager concurs that only one source exists, the price is equitable, and/or noncompetitive negotiation is in the best interests of the City.

- Unique, proprietary, or one-of-a-kind:** Specific commodities required and available from only one source, giving the City a superior and necessary benefit that cannot be obtained from other sources.
- Inadequate competition:** Purchasing solicitation (bid, proposal, or quote) did not result in any qualified vendor responses and competition is determined to be inadequate.
- Health or Safety Concern:** When a health or safety concern exists that is *not* an immediate threat but needs to be addressed in a period that does not allow for formal competitive procurement procedures.
- Continuity of design:** Consistency with current commodity or service.
- Emergency procurement:** A risk of human suffering or substantial damage to real or personal property exists requiring immediate attention.
- Cooperative purchase:** Purchase from another governmental unit contract or state approved purchasing association.
- Other:** Description provided below

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PROPOSED DETAILS
Requesting Dept: Wastewater Treatment Plant
Product/service: #1/2 Wash Press
Vendor name: Vulcan Industries
Total cost: \$68,518

Justification and price quotation provided by the department, for the items to be considered and approved as a sole source purchase attached for review.

Jenifer Huss
Purchasing Manager

05/27/2026
Date