



DEPARTMENT OF  
**PUBLIC  
HEALTH**

## Appleton Health Department

### Title: Overdose Education and Naloxone Distribution Program Procedure #: N\_216\_1\_PRO

<b>Creation Date:</b>	11.04.2025	<b>Last Approved Date:</b>		Reviewed Annually
<b>Description:</b>	Overdose Education and Naloxone Distribution Program Procedure			
<b>PHAB Domain/ Standard/ Measure:</b>	7.1.1 A: Engage with health care delivery system partners to assess access to health care services.			
<b>Statutory Authority/ Evidence Base/ Links:</b>	<a href="#">Wisconsin State Statutes Chapters 448</a> and <a href="#">441</a>			
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<b>Policy Approval Tracking</b>				
<b>Created/ Reviewed/ Revised Date</b>	<b>Legal Services Approval Date</b>	<b>Board of Health Approval Date</b>	<b>Council Approval Date</b>	<b>Health Officer or Designee Signature (Name/Title)</b>
Created 11.04.2025	11.12.2025			

## Purpose

To establish guidelines regarding the distribution of nasal Naloxone in order to reduce the number of fatalities which occur as a result of opiate overdose by the proper pre-hospital administration of Naloxone. Naloxone Hydrochloride (Narcan) is part of the City of Appleton Department of Public Health Harm Reduction Efforts. The Narcan Direct Program is a partnership with the Wisconsin Department of Health Services and Narcan is funded through a grant. The purpose is to equip the community with Narcan to stop overdose deaths and save lives.



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### Procedure

#### 1. Distribution

- a. Anyone may present to the health department between the hours of 8 am and 4:30 pm to request Narcan.
  - i. Nursing staff will ask the client if they have ever received Narcan training in the past.
    1. If previously trained or experience with Narcan is identified, Narcan can be supplied to the client.
    2. If no previous training, the nursing staff will show the client how to administer Narcan.
- b. Narcan along with other overdose reduction tools will be provided to partnering agencies and local business who agree to aid in the distribution of these harm reduction supplies to our community.
- c. O.A.K. Boxes – Local Agencies and those who have partnered with City of Appleton to have an O.A.K. Box can request Narcan and overdose reduction tools to refill their inventory.
- d. N.E.S.T. kits will be compiled by the Naloxone Direct Program Coordinator and are available for Health Department Staff and partnering agencies to distribute. These kits should be distributed to any individual, family member or friend of individual who has been identified as a greater risk of substance use or overdose.

#### 2. Ordering and tracking Narcan

- a. The Naloxone Direct Program Coordinator will be responsible for tracking the inventory and distribution of Narcan and other overdose reduction tools.
- b. The Naloxone Direct Program Coordinator will be responsible for ordering Narcan and Drug Checking Technologies through the designated Wisconsin Department of Health Services (WI DHS) contact.

#### 3. Monthly Reporting

- a. The Naloxone Direct Program Coordinator will be responsible for completing the monthly reporting requirements to WI DHS. An email is sent by the WI DHS with a link once a month to complete the surveys.

#### 4. Training

- a. The Naloxone Direct Program Coordinator will complete the Narcan Direct Train the Trainer course provided by the Wisconsin Department of Health Services.
- b. The Naloxone Direct Program Coordinator will provide Nasal Naloxone (Narcan) training to anyone who requests training.

#### 5. Labeling, Storage, and Record-Keeping Requirements

- a. Each dose of naloxone received and dispensed will be recorded in an inventory log.
  - i. The inventory log shall include number/count of naloxone added/subtracted from agency inventory.



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- ii. Date that naloxone is added/subtracted from agency inventory.
  - iii. If naloxone is dispensed, documentation should include the quantity dispensed and recipient information.
  - iv. Expiration date of naloxone added/subtracted from agency inventory
  - v. Total naloxone balance in inventory
- b. Each box of naloxone should be labeled with the product name and expiration date and securely stored in a manner consistent with the manufacturer's guidelines. Naloxone should be stored at a controlled room temperature between 59 and 77 degrees Fahrenheit. Excursions permitted between 39 and 104 degrees Fahrenheit, protect from light and do not freeze.

## Definitions

**Opiate:** An opiate is any controlled substance containing or compounded to be a derivative of morphine, morphine sulfate. Commonly encountered opiates include heroin, morphine, OxyContin, codeine, Percocet and Percodan.

**Naloxone:** Naloxone, also known commercially as Narcan or Evzio, is a quick acting effective narcotic blocker. Naloxone is available in injectable or intranasal administration forms. Naloxone use is indicated for treatment of narcotic drug overdose. The medicine has no effect in people who are not taking opioid medications and is contraindicated for use in a person with a known hypersensitivity to naloxone hydrochloride.

**Overdose Reduction Tools:** Overdose Reduction tools are supplies that can aid in the reversal of opioid overdoses and prevent overdose deaths.

**O.A.K. Boxes:** Overdose Aid Kits (O.A.K.s) are metal boxes that make naloxone, a U.S. Food and Drug Administration approved opioid overdose-reversal medication, and other lifesaving resources, more readily accessible in communities.

**N.E.S.T. kits:** N.E.S.T. (Naloxone Emergency Supply Toolkit) are kits compiled by the City of Appleton Department of Public Health. They contain two doses of intranasal Narcan, Fentanyl Testing Strips, Xylazine Testing Strips, a single use CPR Face shield, a You Matter local resource card and other resources and services available to the client.

**Naloxone Direct:** The Naloxone Direct Program provides free naloxone for community distribution. The naloxone is given to agencies that serve people who are using opioids and people who may witness an opioid overdose.

[https://cityofappleton.sharepoint.com/sites/HealthDepartment-Teams/Shared Documents/General/POLICIES/Nursing/Overdose Education and Naloxone Distribution \(N 216\)/N\\_216\\_1\\_PRO\\_Overdose Education and Naloxone Distribution Program.docx](https://cityofappleton.sharepoint.com/sites/HealthDepartment-Teams/Shared Documents/General/POLICIES/Nursing/Overdose Education and Naloxone Distribution (N 216)/N_216_1_PRO_Overdose Education and Naloxone Distribution Program.docx)



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**Drug Checking Technologies:** Drug checking technologies provide information about what substances are in a drug supply, allowing people who use drugs to make better-informed decisions and use more safely. Two forms of drug checking technology are supplied by the WI DHS: Fentanyl test strips and Xylazine test strips.

### Attachments

Wisconsin Department of Health Services - Opioids: Resources for Professionals

<https://www.dhs.wisconsin.gov/opioids/professionals.htm>