



# CITY OF APPLETON

Department of Parks & Recreation

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TO: Finance Committee

FROM: Tom Flick

DATE: 04/06/2026

**RE: Action: Award the Appleton Wastewater Treatment Plant M-K Tunnel Roofing Project contract to Crafts Inc. in the amount of \$137,665 with a contingency of 10 percent for a total project cost not to exceed \$151,432**

## **BACKGROUND**

The 2026 Capital Improvement Plan includes \$425,000 for improvements to the M-K Tunnel roof system at the Appleton Wastewater Treatment Plant. The project was structured into two phases to address distinct scopes of work.

This contract represents the first phase and includes replacement of the existing roof system to address ongoing roof deterioration and water infiltration at the facility. The second phase will address interior ceiling and wall repairs resulting from long term roof leaks and will be bid separately following completion of the roof work.

Bidding the project in two phases allows the City to directly contract with specialized trades rather than utilizing a general contractor. This approach reduces overall project cost by avoiding general contractor markup and provides greater control over project sequencing. The City will coordinate work between phases.

## **BID RESULTS**

The bids were received as follows:

- **Crafts Inc. (low bid) \$137,665**

Three contractors obtained plans and attended the mandatory pre-bid meeting. Although only one bid was received, the bid is competitive and reflects current market conditions for this type of work.

## **RECOMMENDATION**

The City's consulting engineer has reviewed the bid and provided a recommendation to award the contract to Crafts Inc. The Parks and Recreation Department has also reviewed the bid and concurs with the engineer's recommendation.

Therefore, staff recommends awarding the contract to Crafts Inc. in the amount of \$137,665, with a contingency of 10 percent to be utilized as needed, for a total project cost not to exceed \$151,432.

Please feel free to contact me at (920) 832-3915 with any questions, or by email at [tom.flick@appletonwi.gov](mailto:tom.flick@appletonwi.gov).