



# CITY OF APPLETON

## MEMORANDUM

**Date:** May 15, 2026

**To:** Finance Committee

**From:** Kara Homan, AICP, Director of Community Development

**Subject:** Request to approve extension of FCEC MOU, between City and Driftwood Hospitality

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Negotiations for the Fox Cities Exhibition Center (FCEC) Management Agreement have been ongoing and productive. However, we have not yet finalized all terms of the management agreement prior to the lapsing of our current operating Memorandum of Understanding (MOU), which expires on June 1, 2026. To allow for the continuation of our negotiations and operations of the FCEC, a one-month extension to the MOU has been mutually agreed upon by City administration and hotel management/operator. A copy of the proposed MOU amendment is attached to this memo.

Staff requests that the proposed amendment to the Memorandum of Understanding between the City of Appleton (Owner) and Driftwood Hospitality Group (Operator), extending the termination date from June 1, 2026 to July 1, 2026, **BE APPROVED.**

Cc: Tom Flick, Interim Director of Parks & Recreation