



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, January 27, 2026

2:50 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 10 - Dearborn, Dexter, VandeHey, Wurdinger, Thao, Brown, Holzschuh, Smith, Meltzer and Torrance

Excused: 2 - Kasimor and Patza

4. Approval of minutes from previous meeting

[26-0096](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes 9-Dec-2025.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Meltzer, that the Minutes be approved. Voice Vote. Motion Carried.

5. Public Hearing/Appearances

[26-0097](#)

Public Participation on Agenda Items

No public participation on agenda items.

6. Action Items

[26-0098](#)

Approval of Payments

Attachments: [Nov 2025 Payments.pdf](#)

[Dec 2025 Payments.pdf](#)

Commissioner Brown moved, seconded by Commissioner Meltzer, that the payments be approved. Voice Vote. Motion Carried.

[26-0099](#) Award Recommendation for Fleet Maintenance Software

Attachments: [FCTC Award Recommendation Memo Fleet Management Software 2026.pdf](#)

Commissioner Torrance moved, seconded by Commissioner VandeHey, that the software award be recommended for approval. Voice Vote. Motion Carried.

7. Information Items

[26-0100](#) Financial Report

Attachments: [Nov 2025 Income Statement.pdf](#)

The November financials were presented.

[26-0101](#) Ridership Reports

Attachments: [November 2025 Ridership.pdf](#)
[December 2025 Ridership.pdf](#)

The Ridership Reports were presented.

[26-0102](#) Quarterly KPI - 4th Quarter 2025

Attachments: [Quarterly KPI QTR4 2025.pdf](#)

The KPI reports were presented.

[26-0103](#) Recruitment Update

A recruitment update was presented.

[26-0104](#) Request for Future Agenda Items

Future agenda items were requested.

8. Next Meeting Date & Time

- February 10, 2026, 2:50 pm - Cancelled
- February 24, 2026, 2:50 pm

9. Adjournment

A motion was made by Commissioner Meltzer, seconded by Commissioner Smith, that the meeting was adjourned.. The motion carried unanimously.