



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Finance Committee

Monday, June 8, 2026

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Fenton called the meeting to order at 5:56 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Ald. Croatt is remote.

Present: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

4. Approval of minutes from previous meeting

[26-0725](#)

May 11th, 2026 Meeting Minutes

Attachments: [May 11th, 2026 Meeting Minutes.pdf](#)

Hartzheim moved, seconded by Firkus, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

5. Public Hearing/Appearances

6. Action Items

[26-0726](#)

Board of Review Member Pay Rate

Attachments: [BOR Rate of Pay Memo.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0769](#)

Request to approve a budget transfer of \$350,000 from the remaining Library Inflation Reduction Act elective pay proceeds to the Library solar project, increasing the total project budget from \$350,000 to \$700,000.

Attachments: [ITC to Library Solar Budget Transfer .docx](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0770](#)

Request to approve the purchase of one office trailer and one restroom trailer from Elk Creek Trailers for the temporary Transit Center operations site in the total amount of \$141,720.

Attachments: [Temporary Transit Terminal Office and Restroom Trailer Purchase.docx](#)

Van Zeeland moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0771](#)

Request to approve the request to sole source a contract to Chet Wesenberg Architect, LLC, for professional services needed to complete design, bidding, and construction administration for the 2026 City Hall 6th Floor Office Renovation Project in the amount of \$137,570, with a 5 percent contingency of \$6,878.50, for a total project authorization not to exceed \$144,448.50.

Attachments: [2026 City Hall 6th Floor Renovation - Professional Services Contract.docx](#)

Hartzheim moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0785](#)

Request to approve change order #1 to Kruczek Construction contract 3-26 Unit U-26 Sewer and Water Construction with an increase of \$13,510.50 for a new contract total of \$370,510.50 resulting in a decrease in contingency from \$35,000 to \$21,489.50.

Attachments: [U-26 Change Order 1_r1.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0784](#)

Request to approve change order #1 to Western Specialty Contractors contract 17-26 Unit S-26 Parking Ramp Repairs and Maintenance with an increase of \$181,000 for a new contract total of \$1,387,718.50 resulting in a decrease in contingency from \$181,000 to \$0.

Attachments: [S-26 Contract Change Order Form 1_final.pdf](#)

Frikus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0787](#)

Request to approve new Fox Cities Exhibition Center (FCEC) Management Agreement, between the City of Appleton and Appleton

Hotel Holdings, LLC.

Attachments: [25-0325 - Fox Cities Exhibition Center Management Agrm - 06-05-2026.pdf](#)
[FCECNewManagementAgreement_memo.pdf](#)

Van Zeeland moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0776](#)

Request to award Sole Source Contract to Full Service Organics Management LLC, as part of the AWWTP Anaerobic Digester Inspection, Maintenance, and Improvements Project in the amount of \$157,360 plus a 20% contingency of \$31,472 for a total cost of \$188,832.

Attachments: [260604_ESD_CleaningSoleSourceContact_FSO_FinanceMemo.pdf](#)

Van Zeeland moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0773](#)

Request to award Sole Source purchase of a Vulcan EWP 400/600 Wash Press to Vulcan Industries in the amount of \$68,518.

Attachments: [260604_SoleSourceAward_Vulcan_Ind_WP.pdf](#)

Van Zeeland moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0772](#)

Request to award Sole Source Contract to Dixon as part of the Matthias Tower Coating Project in the amount of \$93,962.50 plus a 5.0% contingency of \$4,700 for a total cost of \$98,662.50.

Attachments: [26-06-03_Matthias_SoleSourceContact_Dixon_FinanceMemo.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0786](#)

Request to award project Z-26 Sewer & Water Main Reconstruction to Kruczek Construction in the amount of \$546,000 with a contingency of \$20,000 for a total amount not to exceed \$566,000.

Attachments: [Z-26 Award-Funding-BidTab.pdf](#)

Van Zeeland moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0783](#)

Request to apply for a Safe Drinking Water Loan and to approve a Resolution declaring official intent to reimburse expenditures for loan disbursement

payments.

Attachments: [20260608_FC Memo_Request to Apply_Resolution to Reimburse.pdf](#)

Van Zeeland moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

7. Information Items

[26-0744](#)

Contract 20-24 was awarded to Rohde Brothers for \$720,840 with a contingency of \$64,876 for the WWTP B-Bldg HVAC Improvements. Change orders were approved totaling \$51,550. Final contract amount is \$772,390 with a contingency of \$13,326. Payments issued to date total \$753,080.25. Request final payment of \$19,309.75.

[26-0777](#)

Change orders #7, #8, and #9 to Rohde Brothers, Inc. contract as part of the AWWTP Sludge Piping and Digester Heat Exchanger Replacement Project totaling -\$8,001 resulting in an increase in contingency from \$23,110 to \$31,111.

Attachments: [260604_Finance Info AWWTP HEX CO No7-9.pdf](#)

[26-0775](#)

Change order #13 to Staab Construction contract as part of the AWWTP Phase 2 Belt Filter Press Equipment Upgrades Project totaling \$31,042 resulting in a decrease in contingency from \$383,130 to \$352,088.

Attachments: [260604_Finance Memo_Phase 2 BFP Change Orders13_Staab.pdf](#)

[26-0774](#)

Change orders #5 through #8 to August Winter & Sons, Inc. contract as part of the Appleton Wastewater Treatment Plant 2025 LBuilding HVAC and Receiving Station Upgrades Project totaling \$116,526 resulting in a decrease in contingency from \$386,084 to \$269,558.

Attachments: [26-06-04_Finance Memo_L-Build_Change OrdersAWS.pdf](#)

8. Adjournment

Hartzheim moved, seconded by Firkus, that the meeting be adjourned at 6:28 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt