



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Common Council

Wednesday, June 3, 2026

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Stancil-Martin.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Alderperson Croatt appeared virtually.

Present: 13 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Denis Dougherty and Mayor Jake Woodford

Excused: 3 - Alderperson Brad Firkus, Alderperson Patti Heffernan and Alderperson Vaya Jones

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-0727](#)

Common Council Meeting Minutes of May 20, 2026

Attachments: [CC Minutes 5-20-26.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Smith, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Excused: 3 - Alderperson Brad Firkus, Alderperson Patti Heffernan and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[26-0738](#)

Parks & Recreation Director Recommendation

Attachments: [Parks & Recreation Director Recommendation.pdf](#)
[Tom Flick Resume.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Van Zeeland, that the Parks & Recreation Director Recommendation be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Excused: 3 - Alderperson Brad Firkus, Alderperson Patti Heffernan and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

[26-0730](#)

Proclamations:

- CPR & AED Awareness Week
- Gun Violence Awareness Day
- Juneteenth Celebration Day
- Make Music Day
- Pollinator Week
- Pride Month
- Refugee Day
- Scleroderma Awareness Month
- Wastewater Professionals Appreciation Day

Attachments:[CPR & AED Awareness Week.pdf](#)[Gun Violence Awareness Day.pdf](#)[Juneteenth Celebration Day.pdf](#)[Make Music Day.pdf](#)[Pollinator Week.pdf](#)[Pride Month.pdf](#)[Refugee Day.pdf](#)[Scleroderma Awareness Month.pdf](#)[Wastewater Professionals Appreciation Day.pdf](#)

H. PUBLIC PARTICIPATION

Chelsey Strauch, 1818 S Sanders St, spoke on Item 26-0700 Operator's License for Chelsey M. Strauch.

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

[26-0731](#)

Resolution Creating and Approving Project Plan and Boundaries for Tax Incremental District #14

(Taken up under Consolidated Action Items)

Attachments:[Resolution 2026-03 Common Council TID 14.pdf](#)

This Special Resolution was held until a future Common Council Meeting. See Consolidated Action Item 26-0737.

This Special Resolution was held. See Consolidated Action Item 26-0737.

K. ESTABLISH ORDER OF THE DAY

[26-0737](#)Consolidated Action Items: Tax Incremental District #14

Item 26-0586 City Plan Commission

Item 26-0731 Common Council Resolution (Special Resolutions)

This Consolidated Action Item was held until a future Common Council meeting when the Tax Incremental Development Agreement with Thrivent Financial for Lutherans/Northmeadows Investment Limited is before the Common Council.

Alderson Lambrecht moved, seconded by Alderson Meltzer, that the Consolidated Action Item for Tax Incremental District #14 be held until a future Common Council meeting when the Tax Incremental Development Agreement with Thrivent Financial for Lutherans/Northmeadows Investment Limited is before the Common Council. Voice Vote. Motion Carried.

Excused: 3 - Alderson Brad Firkus, Alderson Patti Heffernan and Alderson Vaya Jones

[26-0700](#)

Operator's License for Chelsey M. Strauch

Attachments: [Chelsey M. Strauch PD Letter.pdf](#)
[Chelsey M. Strauch Clerk Letter.pdf](#)
[Chelsey Strauch Operator License Denial Appeal.pdf](#)
[Chelsey M. Strauch Operators License Application Redacted.pdf](#)

Alderson Hartzheim moved, seconded by Alderson Van Zeeland, that the Operator's License be denied. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderson Josh Lambrecht, Alderson Vered Meltzer, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Alex Schultz, Alderson Adrian Stancil-Martin, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Denis Dougherty

Excused: 3 - Alderson Brad Firkus, Alderson Patti Heffernan and Alderson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

[26-0682](#)

2026-2027 Late Alcohol License renewal applications, contingent on approval from all departments by 12:00 p.m. on June 30, 2026

Attachments: [2026 Late Alcohol License Renewals.pdf](#)

Alderson Fenton moved, seconded by Alderson Hartzheim, that the 2026-2027 Late Alcohol License Renewals be approved. Roll Call. Motion carried by the following vote:

Aye: 11 - Alderson Vered Meltzer, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Alex Schultz, Alderson Adrian Stancil-Martin, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Denis Dougherty

Excused: 3 - Alderson Brad Firkus, Alderson Patti Heffernan and Alderson Vaya Jones

Abstained: 2 - Alderperson Josh Lambrecht and Mayor Jake Woodford

[26-0623](#)

Resolution #5-R-26 Administrative Fees for Weed Cutting & Abatement Services

Attachments: [5-R-26 Administrative Fees Weed Cutting & Abatement Services.pdf](#)
[5-R-26 Nuisance Weed Administrative Fee Proposed.pdf](#)
[5-R-26 Snow Removal Charges.pdf](#)
[Weed Cutting Administrative Fee Breakdown Revised05272026.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Lambrecht, that Resolution #5-R-26 be approved as amended in committee. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Excused: 3 - Alderperson Brad Firkus, Alderperson Patti Heffernan and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

[26-0716](#)

Request for Approval of the updates to the Salary Administration Policy.

Attachments: [Salary Administration Policy S&B 2026 \(10\).pdf](#)

Alderperson Fenton moved, seconded by Alderperson Van Zeeland, that the updates to the Salary Administration Policy be approved. Roll Call. Motion carried by the following vote:

Aye: 11 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Nay: 1 - Alderperson Alex Schultz

Excused: 3 - Alderperson Brad Firkus, Alderperson Patti Heffernan and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderperson Hartzheim moved, Alderperson Hayden seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 12 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Excused: 3 - Alderperson Brad Firkus, Alderperson Patti Heffernan and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[26-0641](#)

Operator License for Tammy T. Taylor

Attachments: [Tammy T. Taylor PD Letter.pdf](#)
[Tammy T. Taylor Clerk Letter.pdf](#)
[Memo RE Appeal of Denial Operator License Application of Tammy Taylor.pdf](#)
[Tammy T. Taylor Operators License Application Redacted.pdf](#)
[Expungement and Licensing Memo.pdf](#)
[Outagamie County Clerk of Courts Letter 5.27.26.pdf](#)

This Report Action Item was approved.

[26-0679](#)

Class "B" Beer and Reserve "Class B" Liquor License Temporary Premises Amendment application for The Trout Museum of Art Inc d/b/a Trout Museum of Art, Christina Turner, Agent, located at 325 E College Ave, on August 6, 2026 from 5:00 p.m. to 8:00 p.m., contingent upon approval from the Health and Inspections departments.

Attachments: [Trout Museum of Art Inc.Alcohol.PA Temp.5.15.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0680](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for SC Carrow Corp d/b/a Rookies Sports Bar & Grill, Steven Carrow, Agent, located at 325 N Appleton St, from 11:00 a.m. to 11:00 p.m., daily from July 30, 2026 to August 2, 2026 for Mile of Music event, contingent upon approval from the Health department.

Attachments: [Rookies Sports Bar & Grill.Alcohol.PA Temp.1.27.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0681](#)

Class "B" Beer and "Class B" Liquor License Temporary Premises Amendment application for Spats Food and Spirits LLC d/b/a Spats Food and Spirits, Nicholas Kapheim, Agent, located at 733 W College Ave, from 10:00 a.m. to 12:00 a.m., daily from July 30, 2026 to August 2, 2026 for Mile of Music event, contingent upon approval from the Health department.

Attachments: [Spats.Alcohol.PA Temp.5.14.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0685](#)

2026-2027 Late Cigarette, Tobacco, and Electronic Vaping Device License renewal applications

Attachments: [26-27 Late CTV Renewal Attachment 5.27.26.pdf](#)

This Report Action Item was approved.

[26-0686](#)

Class "A" Beer and "Class A" Liquor License Change of Agent for ALDI Inc Wisconsin d/b/a ALDI # 68, New Agent, Amanda Arnoldussen, located at 116 N Linwood Ave, effective July 1, 2026.

Attachments: [ALDI 68.Alcohol.COA.3.18.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0687](#)

Class "A" Beer and "Class A" Liquor License Change of Agent for Target Corporation d/b/a Target Store T-1248, New Agent, Anna Abeyta, located at 1800 S Kensington Dr, effective July 1, 2026.

Attachments: [Target Store 1248.Alcohol.COA.4.10.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0688](#)

Class "B" Beer and "Class B" Liquor License Change of Agent for Riverview Gardens Inc d/b/a Riverview Gardens, New Agent, Daniel Lightfuss, located at 1101 S Oneida St, effective July 1, 2026.

Attachments: [Riverview Gardens.Alcohol.COA.2.24.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0689](#)

Class "B" Beer and "Class B" Liquor License Change of Agent for Bowlero Wisconsin LLC d/b/a Super Bowl Family Entertainment, New Agent, Renee Thiede, located at 2222 E Northland Ave, effective July 1, 2026.

Attachments: [Super Bowl Family Entertainment.Alcohol.COA.3.9.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0690](#) Class "B" Beer and "Class B" Liquor License Change of Agent for Henry J. Grishaber LLC d/b/a Hank & Karen's, New Agent, Karen Grishaber, located at 1937 E John St, effective July 1, 2026.

Attachments: [Hank & Karens.Alcohol.COA.5.6.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0691](#) Class "B" Beer and "Class B" Liquor License Change of Agent for Mc Gregors LLC d/b/a The Dirty Leprechaun, New Agent, Lincoln Kuehn, located at 343 W College Ave, effective July 1, 2026.

Attachments: [The Dirty Leprechaun.Alcohol.COA.3.10.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0692](#) WI-TF1 Contract Renewal

Attachments: [Urban Search and Rescue 2026-2028 Agreement \(Final\).pdf](#)

This Report Action Item was approved.

[26-0693](#) Request to Apply for Assistance to Firefighters Grant

Attachments: [Request to Apply AFG SCBA.pdf](#)

This Report Action Item was approved.

[26-0694](#) Request to Apply We Energies

Attachments: [Request to Apply We Energies.pdf](#)

This Report Action Item was approved.

[26-0697](#) Class "B" Beer and Reserve "Class B" Liquor License Change of Agent for Appleton Yacht Club, New Agent, Ashleigh Mann, located at 1200 S Lutz Dr, effective July 1, 2026.

Attachments: [Appleton Yacht Club.Alcohol.COA.3.10.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0698](#) Class "B" Beer and Reserve "Class B" Liquor License Change of Agent for Wise Restaurant Group d/b/a Christianos Pizza, New Agent, Lee Wise, located at 2400 S Kensington Dr #500, effective July 1, 2026.

Attachments: [Christianos Pizza.Alcohol.COA.3.13.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0699](#)

Operator's License for Victoria P. Singleton

Attachments: [Victoria P. Singleton PD Letter.pdf](#)
[Victoria P. Singleton Clerk Letter.pdf](#)
[Victoria P. Singleton Operators License Application Redacted.pdf](#)

The recommendation of denial of the Operator's license was approved.

[26-0701](#)

Cigarette, Tobacco, and Electronic Vaping Device License application for Generation Paulson Inc d/b/a The Daily Pint, Chris Paulson, Agent, located at 830 E Northland Ave, effective July 1, 2026.

Attachments: [The Daily Pint.New CTV.5.8.26 REDACTED.pdf](#)

This Report Action Item was approved.

[26-0702](#)

Commercial Solicitation License for Jacquelyn J. Lozier

Attachments: [Jacquelyn J. Lozier Clerk Letter Denial.pdf](#)
[Lozier commercial solicitation denial.pdf](#)
[Jacquelyn J. Lozier Commercial Solicitation License Application Redacted.pdf](#)

The recommendation of denial of the Commercial Solicitation license was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[26-0586](#)

Request to approve the Resolution Establishing the Boundaries of and Approving the Project Plan for Tax Incremental District No. 14 generally located north of Interstate 41, east of North Meade Street, west of North Ballard Road, and south of Edgewood Drive, in the City of Appleton, Wisconsin

Attachments: [StaffMemo_TID 14_PC 5-13-26.pdf](#)
[Resolution_City Plan Commission_TID 14.pdf](#)
[TID 14 Project Plan Draft 2026-4-27.pdf](#)
[Appleton TID 14 Summary.pdf](#)
[Resolution_Common Council_TID 14.pdf](#)

This Resolution was held until a future Common Council Meeting. See Consolidated Action Item 26-0737.

This Resolution was held. See Consolidated Action Item 26-0737.

[26-0675](#)

Request to approve text amendments to the Municipal Code, Chapter 23 Zoning, Article III. General Provisions, Section 23-43 Accessory Uses, Buildings and Structures to add language pertaining to solar energy systems, as identified in the attached documents

Attachments: [StaffMemo_Solar Energy Systems Code Amendment_For05-27-26.pdf](#)
[Draft Solar Ordinance Sec. 23-43 Strikeout Version.pdf](#)
[Draft Solar Ordinance Sec. 23-43 Clean Version.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[26-0719](#)

Recommendation to Award Bus Advertising Services to Houck Transit Advertising

Attachments: [Award Recommendation - Bus Advertising Services.pdf](#)

This Report Action Item was approved.

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[26-0729](#)

Ordinances #33-26 to #43-26

Attachments: [Ordinances to Council 6-3-26.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Stancil-Martin, that the Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Excused: 3 - Aldersperson Brad Firkus, Aldersperson Patti Heffernan and Aldersperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[26-0758](#)

Resolution #7-R-26 Review Options for Truancy Ordinance

Attachments: [7-R-26 Review Options for Truancy Ordinance.pdf](#)

[26-0759](#)

Resolution #8-R-26 Excessive Vehicular Noise Data Collection

Attachments: [8-R-26 Excessive Vehicular Noise Data Collection.pdf](#)

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

[26-0728](#)

The Common Council may go into closed session pursuant to State Statute §19.85(1)(e) (deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session) for the purpose of discussing a potential real estate acquisition related to public utilities, and then reconvene into open session

The Common Council did not convene into Closed Session.

T. ADJOURN

Aldersperson Hartzheim moved, seconded by Aldersperson Van Zeeland, that the meeting be adjourned at 7:22 p.m.. Roll Call. Motion carried by the following vote:

Aye: 12 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Excused: 3 - Aldersperson Brad Firkus, Aldersperson Patti Heffernan and Aldersperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

Amy Molitor, City Clerk