



MEMORANDUM

COMMUNITY & ECONOMIC DEVELOPMENT

100 North Appleton Street
Appleton, WI 54911
Telephone: (920) 832-6468
Fax: (920) 832-5994

TO: Plan Commission

FROM: Brad Schmidt, AICP, Principal Planner

DATE: September 9, 2013

RE: Annual Review of the Business Improvement District (BID) 2014 Operating Plan

Business Improvement Districts (BID) are regulated by Section 66.1109 of the Wisconsin State Statutes. These Statutes requires that a BID Operating Plan be review and approved by the local legislative body on an annual basis. The Plan Commission is being asked to review and make recommendation to the Common Council in regard to the submitted 2014 Operating Plan.

Staff has reviewed the Operating Plan and it would appear that there are no BID boundary changes proposed.

Staff recommends that Plan Commission approve the 2014 Business Improvement District Operating Plan as requested.