



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Common Council

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Wednesday, August 5, 2026

7:00 PM

Council Chambers

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**Due to technical difficulties, the video/audio does not begin until 28 minutes into the meeting.**

A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 7:04 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Lambrecht.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

*Alderperson Firkus & Alderperson Dougherty appeared virtually.*

**Present:** 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Denis Dougherty and Mayor Jake Woodford

**Excused:** 1 - Alderperson Vaya Jones

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All Departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-1022](#)

Common Council Meeting Minutes of July 15, 2026

**Attachments:** [CC Minutes 7-15-26.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

**Excused:** 1 - Alderperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

## G. BUSINESS PRESENTED BY THE MAYOR

### [26-1023](#)

#### Library Board & Appleton Redevelopment Authority Appointments

**Attachments:** [Appointments 8.5.2026 Revised.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Van Zeeland, that the Appointments be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

**Excused:** 1 - Alderperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

## H. PUBLIC PARTICIPATION

*The following spoke regarding Item 26-0758 Resolution #7-R-26 Review Options for Truancy Ordinance:*

*Greg Hartjes, AASD Superintendent  
Michelle Pauli, 316 E Benton Dr  
Amanda Rudd, 912 W Lorain St  
Ronna Swift, 230 W Seymour St  
Chad Endres, 3033 E Forest St  
Mitch Anderson, W6188 Everglade Rd, Greenville*

## I. PUBLIC HEARINGS

## J. SPECIAL RESOLUTIONS

## K. ESTABLISH ORDER OF THE DAY

[26-1009](#)

## Reconsideration of Item #26-0758 Review Options for Truancy Ordinance

**Aldersperson Hayden moved, seconded by Aldersperson Smith, that the Reconsideration of Item 26-0758 be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 9 - Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Josh Lambrecht, Aldersperson Sheri Hartzheim, Aldersperson Patrick Hayden, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

**Nay:** 5 - Aldersperson Nate Wolff, Aldersperson Vered Meltzer, Aldersperson Patti Heffernan, Aldersperson Alex Schultz and Aldersperson Adrian Stancil-Martin

**Excused:** 1 - Aldersperson Vaya Jones

**Abstained:** 1 - Mayor Jake Woodford

[26-0758](#)

## Resolution #7-R-26 Review Options for Truancy Ordinance

**Attachments:** [7-R-26 Review Options for Truancy Ordinance.pdf](#)  
[Section 10-42 Truancy Ordinance Handout.pdf](#)  
[Truancy Sunset Options.pdf](#)  
[Truancy Implementation Memo.pdf](#)  
[AASD Truancy Ordinance Updates Attachments.pdf](#)  
[Optional Template for Reinstated Truancy Ordinance.pdf](#)  
[Data for 6 24 Safety & Licensing meeting.pdf](#)  
[AASD Attendance Support Process Chart.pdf](#)  
[Data for 7 8 Safety & Licensing meeting.pdf](#)  
[Amendment by Substitution 7.8.26.pdf](#)

*The motion to approve the Resolution failed by a vote of 7 ayes, 6 nays, and 1 abstention. Per Council rules any resolution requires an affirmative vote of a majority of the members of the Common Council, which is eight (8) members, for passage. The motion to approve did not receive 8 affirmative votes and therefore did not pass.*

**Aldersperson Lambrecht moved, seconded by Aldersperson Hayden, that the Resolution be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 7 - Aldersperson Josh Lambrecht, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Patrick Hayden, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

**Nay:** 6 - Aldersperson Vered Meltzer, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin and Aldersperson Nate Wolff

**Excused:** 1 - Aldersperson Vaya Jones

**Abstained:** 2 - Aldersperson Patti Heffernan and Mayor Jake Woodford

*Alderson Dougherty was excused from the meeting at 8:00 p.m.*

[26-0974](#)

Approve the installation of a peace pole within Ellen Kort Peace Park as recommended by the Appleton Public Arts Committee

**Attachments:** [Memo for Rotary Peace Pole from Public Arts Committee.pdf](#)

**Alderson Hartzheim moved, seconded by Alderson Lambrecht, that the Installation of a Peace Pole be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderson Josh Lambrecht, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Adrian Stancil-Martin, Alderson Sheri Hartzheim and Alderson Christopher Croatt

**Excused:** 3 - Alderson Vaya Jones, Alderson Nate Wolff and Alderson Denis Dougherty

**Abstained:** 2 - Alderson Alex Schultz and Mayor Jake Woodford

[26-0976](#)

Approve installation of kinetic wind sculptures in Ellen Kort Peace Park as recommended by Appleton Public Arts Committee

**Attachments:** [Memo for Kinetic Wind Sculptures from Public Arts Committee.pdf](#)

**Alderson Fenton moved, seconded by Alderson Lambrecht, that the Installation of Kinetic Wind Sculptures be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderson Josh Lambrecht, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Adrian Stancil-Martin, Alderson Nate Wolff, Alderson Sheri Hartzheim and Alderson Christopher Croatt

**Excused:** 2 - Alderson Vaya Jones and Alderson Denis Dougherty

**Abstained:** 2 - Alderson Alex Schultz and Mayor Jake Woodford

[26-0998](#)

Request to approve the 2026 Purchasing Policy.

**Attachments:** [2026 Purchasing Policy - threshold updates - DRAFTv1.docx](#)  
[07.20.2026 Memo for Purchasing Policy Threshold Update.pdf](#)

**Alderson Fenton moved, seconded by Alderson Croatt, that the 2026 Purchasing Policy be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Excused:** 2 - Alderperson Vaya Jones and Alderperson Denis Dougherty

**Abstained:** 1 - Mayor Jake Woodford

## eL. COMMITTEE REPORTS

### Balance of the action items on the agenda.

**Alderperson Van Zeeland moved, Alderperson Hartzheim seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 13 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Excused:** 2 - Alderperson Vaya Jones and Alderperson Denis Dougherty

**Abstained:** 1 - Mayor Jake Woodford

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

### [26-0963](#)

Request to Approve Design for 2028 Paving Reconstruction of Franklin Street (Division Street to Drew Street)

**Attachments:** [A-28 Design Approval Franklin.pdf](#)

**This Report Action Item was approved**

### [26-0964](#)

Request to approve parking change on Foster Court (follow-up to a 6-month evaluation)

**Attachments:** [Foster Court \(post 6-Mo eval\).pdf](#)

**This Report Action Item was approved.**

### [26-0965](#)

Request to adopt ordinance changes related to the Mission Ridge North Subdivision (Phase 1)

**Attachments:** [Mission Ridge Phase 1 Ordinance Changes.pdf](#)

**This Report Action Item was approved.**

[26-0966](#)

Request to accept SISP Grant Award and approve State-Municipal Financial Agreement (SMFA) for Badger Avenue Signal Rehab/Retrofits

**Attachments:** [SISP Grant Accept and SMFA Badger FINAL.pdf](#)

**This Report Action Item was approved.**

[26-0967](#)

Request to approve Long Term Temporary Occupancy Permit for Dumpster at 2325 E Baldeagle Drive through November 11, 2026

**Attachments:** [Long Term Temp Occ 26-127-T.pdf](#)

**This Report Action Item was approved.**

## **2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[26-0945](#)

Ope Brewing Company Fixed Full Service Retail Outlet Application for 1932 W. College Avenue.

**Attachments:** [AB-105 Ope Brewing Company\\_Redacted.pdf](#)

**This Report Action Item was approved.**

[26-0946](#)

Class “B” Beer and “Class B” Temporary Premises Amendment application for the Fox Cities Performing Arts Center, Maria Van Laanen, Agent, located at 400 W College Ave, contingent upon approval from the Fire and Health department.

**Attachments:** [Fox Cities PAC PA Temp 06302026 REDACTED.pdf](#)

**This Report Action Item was approved.**

[26-0947](#)

Class “B” Beer and “Class B” Temporary Premises Amendment application for Holidays Pub and Grill, Carrie Steger, Agent, located at 3950 N Richmond St, contingent upon approval from the Police and Health department.

**Attachments:** [Holidays Pub and Grill PA Temp 07072026 REDACTED.pdf](#)

**This Report Action Item was approved.**

[26-0959](#)

Pet Store License Renewal application for Petco Animal Supplies Stores, INC d/b/a Petco #1656, Samantha Garcia, Applicant, Located at 3829 E Calumet St, Contingent upon approval from the Police and Fire departments.

**Attachments:** [Petco Pet Store License 07012026 REDACTED.pdf](#)

**This Report Action Item was approved.**

[26-0969](#)

Commercial Solicitation License for Fox Pest Control

**Attachments:**    [Fox Pest Control Denial Letter & City Sealer Memo.pdf](#)  
[Fox Pest Control Applications.pdf](#)  
[Fox Pest Control Appleton Letter 07232026.pdf](#)

This Report Action Item was approved.

[26-1002](#)

Schedule of Deposits Update

**Attachments:**    [Memo to S&L Council - Schedule of Deposits 7.16.2026.pdf](#)  
[City of Appleton Schedule of Deposits Updates 7.20.2026.pdf](#)

This Report Action Item was approved.

3.    **MINUTES OF THE CITY PLAN COMMISSION**

4.    **MINUTES OF THE PARKS AND RECREATION COMMITTEE**

5.    **MINUTES OF THE FINANCE COMMITTEE**

[26-0958](#)

Request to award Appleton Wastewater Treatment Plant M-K Tunnel Bridge Improvements Project contract to Staab Construction Corporation in the amount of \$119,000 with a contingency of 10 percent for a total project cost not to exceed \$130,900.

**Attachments:**    [Appleton Award Letter.pdf](#)

This Report Action Item was approved.

[26-0988](#)

Request to accept SISP Grant Award and approve State-Municipal Financial Agreement (SMFA) for Badger Avenue Signal Rehab/Retrofits.

**Attachments:**    [SISP Grant Accept and SMFA Memo Badger w attach FINAL.pdf](#)

This Report Action Item was approved.

[26-0989](#)

Request to approve use of \$590,008 in 2026 Bridge CIP funds as contract contingency for Olde Oneida Street Bridge over South Mill Race Reconstruction Project.

**Attachments:**    [Olde Oneida Bridge Contingency Memo w attach.pdf](#)

This Report Action Item was approved.

[26-0990](#)

Request to award Appleton Department of Utilities Network Improvements Project Base Bid and Allowance to Van Ert Electric, in the amount of \$649,489 with 7.5% contingency of \$48,712 for project total not to exceed \$698,201.

**Attachments:**     [260716\\_NetworkSystemBidAward\\_VanErt\\_FinanceMemo\\_rev.docx](#)

This Report Action Item was approved.

**6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

[26-1014](#)

Request for Approval of changes to the Utilities Department table of organization.

**Attachments:**     [Utilities Re-org Memo.pdf](#)  
                              [Utilities TO Draft.pdf](#)  
                              [Process Specialist.pdf](#)  
                              [Treatment Specialist.pdf](#)

This Report Action Item was approved.

[26-1015](#)

Request Approval of changes to the Community Development table of organization.

**Attachments:**     [CED Re-org Memo.pdf](#)  
                              [CED TO.pdf](#)  
                              [PlanningProgramManager \(1\).pdf](#)

This Report Action Item was approved.

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**



[26-0432](#)

Resolution #2-R-26 Supporting Vegetation Analysis & Advancing a Data-Informed Mowing Reduction Strategy

**Attachments:**     [2-R-26 Vegetation Analysis & Mowing Reduction Strategy.pdf](#)  
[2-R-26 Amendment 5-11-26.pdf](#)  
[Resolution #2-R-26 AMENDED.pdf](#)  
[ASAP Support of Resolution #2-R-26 Supporting Vegetation Analysis.pdf](#)

**Aldersperson Fenton moved, seconded by Aldersperson Van Zeeland, that the Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Christopher Croatt

**Excused:** 2 - Aldersperson Vaya Jones and Aldersperson Denis Dougherty

**Abstained:** 1 - Mayor Jake Woodford

## O. ORDINANCES

[26-1012](#)

Ordinance #44-26

**Attachments:**     [Ordinances to Council 8-5-26.pdf](#)

**Aldersperson Fenton moved, seconded by Aldersperson Hartzheim, that the Ordinance be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Christopher Croatt

**Excused:** 2 - Aldersperson Vaya Jones and Aldersperson Denis Dougherty

**Abstained:** 1 - Mayor Jake Woodford

## P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

## Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

## R. OTHER COUNCIL BUSINESS

[26-1031](#)

## Resolution #10-R-26 Extending Tornado State of Emergency

**Attachments:**     [10-R-26 Extending Tornado State of Emergency.pdf](#)

**Aldersperson Fenton moved, seconded by Aldersperson Van Zeeland, that the Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Christopher Croatt

**Excused:** 2 - Aldersperson Vaya Jones and Aldersperson Denis Dougherty

**Abstained:** 1 - Mayor Jake Woodford

## T.     ADJOURN

**Aldersperson Hartzheim moved, seconded by Aldersperson Wolff, that the meeting be adjourned at 8:35 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Christopher Croatt

**Excused:** 2 - Aldersperson Vaya Jones and Aldersperson Denis Dougherty

**Abstained:** 1 - Mayor Jake Woodford

Amy Molitor, City Clerk