



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Common Council

Wednesday, April 15, 2026

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Smith.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Denis Dougherty and Mayor Jake Woodford

Excused: 1 - Alderperson Adrian Stancil-Martin

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-0451](#)

Common Council Meeting Minutes of April 1, 2026

Attachments: [CC Minutes 4-1-26.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Croatt, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Excused: 1 - Alderperson Adrian Stancil-Martin

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[26-0471](#)

Proclamations:
- Autism Acceptance Month

Attachments: [Autism Acceptance Month.pdf](#)

[26-0467](#)

Board, Committee, & Commission Reappointments

Attachments: [Reappointment Memo 4.15.26.pdf](#)
[Room Tax Commission Reappointment.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Smith, that the Appointments be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Excused: 1 - Aldersperson Adrian Stancil-Martin

Abstained: 1 - Mayor Jake Woodford

H. PUBLIC PARTICIPATION

The following spoke on Item 26-0418 Special Use Permit #1-26 for a Shelter Facility at 314 N. Appleton Street:

Steve Wuerger, 813 W Bent Oak Lane

Vince Salvia, 4021 E Benvally Drive

Marissa Downs, 2520 E Apple Hill Blvd

Katie Olson, 1720 W Reeve Street

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

26-0418

Request to approve Special Use Permit #1-26 for a year-round shelter facility located at 314 North Appleton Street (Tax Id #31-2-0433-00), as shown on the attached development plan and per attached plan of operation, to run with the land subject to the conditions in the attached staff memo and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffMemo_314NAppletonSt_SUP1-26_For4-8-26.pdf](#)
 [Email from Rookies Bar and Grill 4-6-26.pdf](#)

Aldersperson Van Zeeland moved, seconded by Aldersperson Fenton that the Special Use Permit be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Excused: 1 - Aldersperson Adrian Stancil-Martin

Abstained: 1 - Mayor Jake Woodford

26-0419

Request to approve the Glenmore Park Final Plat as shown on the attached maps and subject to the conditions in the attached staff memo

Attachments: [StaffMemo_GlenmorePark_FinalPlat_For4-8-26.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Hayden, that the Glenmore Park Final Plat be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Excused: 1 - Aldersperson Adrian Stancil-Martin

Abstained: 1 - Mayor Jake Woodford

26-0433

Resolution #3-R-26 Expressing Support for Ranked-Choice Voting in Municipal Elections

Attachments: [3-R-26 Ranked-Choice Voting.pdf](#)

Aldersperson Wolff moved, seconded by Aldersperson Meltzer, that the Resolution be held until the next regular Common Council meeting. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Excused: 1 - Alderperson Adrian Stancil-Martin

Abstained: 1 - Mayor Jake Woodford

[26-0445](#)

Request to approve the purchase of the Meridian Rapid Defense Group barrier system.

Attachments: [Memo- Recommendation to Acquire Meridian Rapid Defense Barrier System.pdf](#)
[Meridian Rapid Defense Group Quote.pdf](#)
[Meridian Handout 4.15.26.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Van Zeeland, that the Meridian Rapid Defense Group Barrier System Purchase be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Nay: 1 - Alderperson Nate Wolff

Excused: 1 - Alderperson Adrian Stancil-Martin

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderperson Lambrecht moved, Alderperson Croatt seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Excused: 1 - Alderperson Adrian Stancil-Martin

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE[26-0428](#)

Request to Approve ADI College Avenue Banners

Attachments: [ADI College Ave Banners.pdf](#)**This Report Action Item was approved.**[26-0429](#)

Request to Approve Long-Term Temporary Occupancy Permit for ADI Farm Market Dumpsters in Allen Street through October 23, 2026

Attachments: [26-026-T.pdf](#)**This Report Action Item was approved.**[26-0430](#)

Request to award contract with Van Ert Electric Company, Inc. for after-hours responses to electrical emergencies for a one-year period beginning May 1, 2026, in an amount not to exceed \$57,000.

Attachments: [Van Ert Electrical Emergencies Award.pdf](#)**This Report Action Item was approved****2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE****3. MINUTES OF THE CITY PLAN COMMISSION****4. MINUTES OF THE PARKS AND RECREATION COMMITTEE****5. MINUTES OF THE FINANCE COMMITTEE**[26-0435](#)

Request to award the 2026 Appleton Wastewater Tunnel Painting Project contract to Howard Grote & Sons, Inc. in the amount of \$189,985 with a contingency of 5 percent for a project total not to exceed \$199,484.

Attachments: [2026 AWWTP Tunnel Painting Project.docx](#)**This Report Action Item was approved.**[26-0436](#)

Request to award the Appleton Wastewater Treatment Plant M-K Tunnel Roofing Project contract to Crafts Inc. in the amount of \$137,665 with a contingency of 10 percent for a total project cost not to exceed \$151,432.

Attachments: [2026 AWWTP M-K Tunnel Roof project.docx](#)**This Report Action Item was approved.**

[26-0437](#)

Request to approve FCEC MOU, between City and Driftwood Hospitality.

Attachments: [Memo FCECManagementMOU 04022026.pdf](#)
[FCEC MOU - 3.30.26.pdf](#)

This Report Action Item was approved.

[26-0442](#)

Request to approve Unit W-26 Sewer and Water Reconstruction Change Order #2 as a Contract Amendment in the amount of \$40,000 for a new not-to-exceed contract total of \$2,718,100 and an unchanged contract contingency of \$60,000.

Attachments: [Unit W-26 Change Order No 2_final.pdf](#)

This Report Action Item was approved.

- 6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**
- 7. MINUTES OF THE UTILITIES COMMITTEE**
- 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**
- 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**
- 10. MINUTES OF THE BOARD OF HEALTH**
- M. CONSOLIDATED ACTION ITEMS
- N. ITEMS HELD
- O. ORDINANCES
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. CLOSED SESSION

[26-0472](#)

The Common Council may go into closed session pursuant to State Statute §19.85(1)(e), deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session, for the purpose of discussing a memorandum of understanding and future management agreement related to the Fox Cities Exhibition Center, and then reconvene into open session.

The Common Council did not convene into Closed Session.

T. ADJOURN

Aldersperson Hartzheim moved, seconded by Aldersperson Wolff, that the meeting be adjourned at 8:07 p.m. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Excused: 1 - Aldersperson Adrian Stancil-Martin

Abstained: 1 - Mayor Jake Woodford

Amy Molitor, City Clerk