

Alcohol License Premises Amendment Request Form



NOTE: Please allow approximately 4 weeks for application processing

FEES ARE NON-REFUNDABLE

CASH OR CHECK ONLY!

Date Recv'd 06/30/26

☒ License Fee - \$10.00

Total \$ 10.00

Receipt #: 10556-4

SECTION 1 - ESTABLISHMENT INFORMATION

Establishment Name <u>Fox Cities Performing Arts Center</u>	Establishment Phone Number <u>920-730-3782</u>
Establishment Address <u>400 W. College Ave, Appleton, WI 54911</u>	
Agent Name <u>Maria Van Laanen</u>	Agent Phone Number (Required) _____

SECTION 2 - PREMISES AMENDMENT *A drawing/diagram of the proposed area must be submitted with this application*

Is this Premises Amendment permanent or temporary? ☐ PERMANENT ☒ TEMPORARY

Please describe the change in premises: We are holding an outdoor cookout event in our staff parking lot as an engagement opportunity for donors and hope to serve wine, beer, and cocktails.

If temporary, please specify the event or reason for the amendment: "Annual Partner Cookout" event held on Wednesday, August 19, 2026

If temporary, please list the date(s) and time(s) that this premises amendment will be utilized: Wednesday, August 19, 2026 from 2:00pm - 9:00pm

SECTION 3 - PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Andrea Wuklow Date: 6/29/2026

FOR OFFICE USE ONLY

Department	Approve	Deny	Staff Member	Reason
Police	<u>07/01</u>		<u>GOODIN</u>	
Fire				
Health				
Community Development	<u>07/01</u>		<u>HARP</u>	
Inspections	<u>07/02</u>		<u>MCISSNER</u>	
Finance	<u>07/02</u>		<u>HUSS</u>	
Public Works	<u>07/01</u>		<u>NEUBRGER</u>	
Safety and Licensing Date: <u>07/22/26</u>		Recommendation:		Common Council Date:
Date sent for Review <u>07/01/26</u>		Date Approved ____/____/____		Date Issued ____/____/____
		Expiration Date ____/____/____		License Number

