



City of Appleton

Appleton Public Library
200 N. Appleton Street
Appleton, WI 54911

Meeting Minutes - Final Library Board

Thursday, July 9, 2026

1:30 PM

Appleton Public Library, 200 N Appleton Street
Cornerstone Conference Room

Personnel & Policy Committee Meeting

1. Call meeting to order

Chairperson Lokensgard called the meeting to order at 1:40pm

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Rortvedt

Present: 3 - Keller, Lokensgard and Vargas

Excused: 1 - Schommer

Closed Session

Keller moved, seconded by Vargas that the Committee move into Closed Session pursuant to WI State Statute 19.1(f)(c) to discuss personnel matters.

Voice Vote. Motion Carried. (3-0)

Roll Call was taken.

The Committee moved into Closed Session at 1:43pm

Vargas moved, seconded by Keller that the Committee resume meeting in Open Session. Voice Vote. Motion Carried. (3-0)

Roll Call was taken.

The Committee resumed Open Session at 2:34pm

4. Action Items

[26-0877](#)

Library Director's Mid-Year Performance Review

Keller moved, seconded by Vargas that the Library Director's Mid-Year Performance Review be recommended for approval. Voice Vote. Motion Carried. (3-0)

Establish Order of the Day

Keller moved, seconded by Vargas that Action Items 26-0878, 26-0887, 26-0879, 26-0880, and 26-0881 be placed on a consent agenda. Voice Vote. Motion Carried. (3-0)

Keller moved, seconded by Vargas to approve the Consent Agenda. Voice Vote. Motion Carried. (3-0)

[26-0878](#)

Library Space Use Policy Updates

Attachments: [SPACE USE POLICY \(DRAFT July 2026\).pdf](#)

This Report Action Item was recommended for approval

[26-0887](#)

Library Event Rental Fee Schedule Updates

Attachments: [LIBRARY EVENT RENTAL FEE SCHEDULE \(DRAFT July 2026\).pdf](#)

This Report Action Item was recommended for approval

[26-0879](#)

Library Safety and Security Policy Updates

Attachments: [Safety and Security Policy \(DRAFT July 2026\).pdf](#)

This Report Action Item was recommended for approval

[26-0880](#)

Library Art Policy Updates

Attachments: [Art Policy \(DRAFT July 2026\).pdf](#)

This Report Action Item was recommended for approval

[26-0881](#)

Library Piano Policy Updates

Attachments: [Piano Policy \(DRAFT July 2026\).pdf](#)

This Report Action Item was recommended for approval

[26-0882](#)

Library Community Information and Posting Policy Updates

Attachments: [Community Information and Posting Policy \(DRAFT July 2026\).pdf](#)

Keller moved, seconded by Vargas, that the APL Community Information and Posting Policy be amended to include the following: Campaign materials, including elected office candidates or referendum materials, are not allowed. Voice Vote. Motion Carried. (3-0)

Keller moved, seconded by Vargas, that the amended Library Community Information and Posting Policy be recommended for approval. Voice Vote. Motion Carried. (3-0)

5. Adjournment

Vargas moved, seconded by Keller that the meeting be Adjourned. Voice Vote.
Motion Carried. (3-0)

The meeting was Adjourned at 2:45pm