# Alcohol License Premises Amendment Request Form

*NOTE: Please allow approximately 4 weeks for application processing*

| FEES ARE NON-REFUNDABLE | CASH OR CHECK ONLY! |
|---|---|
| ☐ License Fee - $10.00 | Date Recv'd 6 / 10 / 26<br>Total $ 10.00<br>Receipt #: 010465-001 |

## SECTION 1 – ESTABLISHMENT INFORMATION

| Establishment Name | Establishment Phone Number |
|---|---|
| Fox River House | 920 903 9968 |

Establishment Address
211 S Walnut St Appleton WI 54914

| Agent Name | Agent Phone Number *(Required)* |
|---|---|
| Cassidy Evers | |

## SECTION 2 – PREMISES AMENDMENT **A drawing/diagram of the proposed area must be submitted with this application**

Is this Premises Amendment permanent or temporary? ☐ PERMANENT ☒ TEMPORARY

Please describe the change in premises: Expanding out into Outagamie County lot per the red line in attached image.

If temporary, please specify the event or reason for the amendment: Mile of Music Festival

If temporary, please list the date(s) and time(s) that this premises amendment will be utilized: July 30th 8am through Aug 2nd 10pm

## SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Cassidy Evers Date: 6 / 9 / 2026

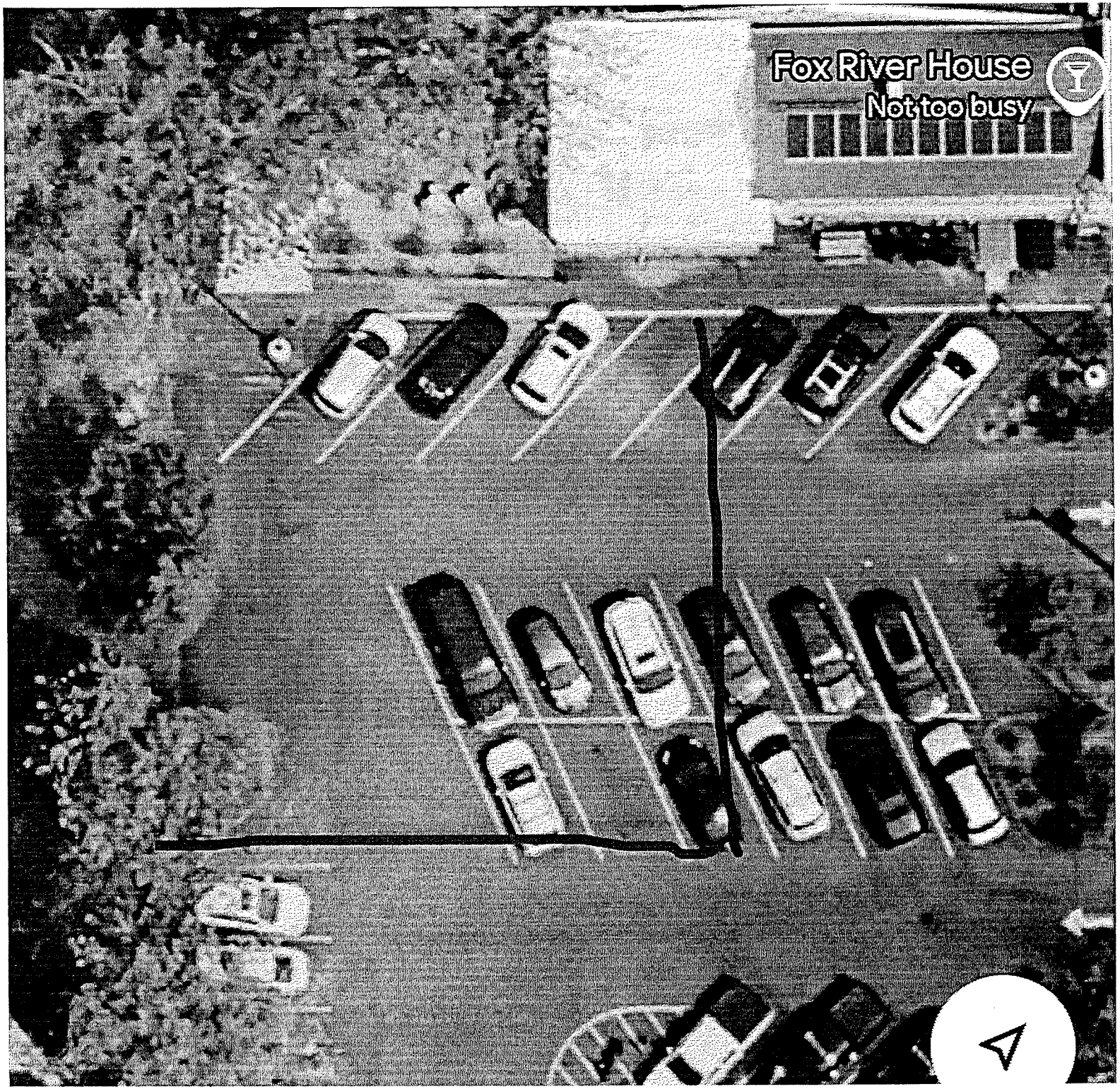
## FOR OFFICE USE ONLY

| Department | Approve | Deny | Staff Member | Reason |
|---|---|---|---|---|
| Police | 6/10 | | B. Goodin | |
| Fire | 6/10 | | Derek Henson | |
| Health | | | | |
| Community Development | 6/10 | | Don Harp | |
| Inspections | 6/10 | | Daniel Meissner | |
| Finance | 6/10 | | Jen Huss | |
| Public Works | 6/10 | | Peter Neuberger | |

| Safety and Licensing Date: | Recommendation: | Common Council Date: | Recommendation: |
|---|---|---|---|
| 6-24-26 | | 7-15-26 | |

| Date sent for Review | Date Approved | Date Issued | Expiration Date | License Number |
|---|---|---|---|---|
| 6 / 10 / 26 | / / | / / | / / | |

*Return completed form to the Office of the City Clerk: 100 N Appleton St Appleton, WI 54911*


Fox River House
Not too busy