



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Board of Zoning Appeals

Monday, November 17, 2025

7:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair McCann called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 6 - McCann, Engstrom, Sperl, Cain , Loosen and Babbitts

4. Approval of minutes from previous meeting

[25-1412](#)

Minutes from May 19, 2025

Attachments: [051925 BZA Minutes.pdf](#)

**Engstrom moved, seconded by Cain, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Engstrom, Sperl, Cain , Loosen and Babbitts

Abstained: 1 - McCann

5. Public Hearing/Appearances

Sally Heilman - 1743 N. Clark St.

6. Action Items

[25-1415](#)

1740 N Clark St (31-6-1447-00) The applicant proposes to install a driveway extension eight (8) feet into the front yard. Section 23-43(f)(3) (g) of the Zoning Ordinance limits driveway extensions to four (4) feet into the front yard.

Attachments: [1740 N. Clark St.pdf](#)

**Cain moved, seconded by Engstrom, that the Report Action Item be approved.
Roll Call. Motion failed by the following vote:**

Nay: 6 - McCann, Engstrom, Sperl, Cain , Loosen and Babbitts

[25-1413](#)

Election of Chair

**Sperl moved, seconded by Engstrom to approve Paul McCann as chair of BOZ.
Roll call. Motion carried by the following vote:**

Aye: 5 - Engstrom, Sperl, Cain , Loosen and Babbitts

Abstained: 1 - McCann

[25-1414](#)

Election of Vice Chair

Sperl moved, seconded by Loosen, to approve Scott Engstrom as vice chair of BOZ. Roll Call. Motion carried by the following vote:

Aye: 5 - McCann, Sperl, Cain , Loosen and Babbitts

Abstained: 1 - Engstrom

7. Information Items

[25-1416](#)

Discussion regarding moving the meeting time

8. Adjournment

**Sperl moved, seconded by Loosen, that the meeting be adjourned at 7:37 p.m.
Roll Call. Motion carried by the following vote:**

Aye: 6 - McCann, Engstrom, Sperl, Cain , Loosen and Babbitts