



# CITY OF APPLETON

## MEMORANDUM

**Date:** April 29, 2026  
**To:** Community Development Committee  
**From:** Olivia Galyon, Community Development Specialist  
**Subject:** 2026 Annual Action Plan (AAP) for Community Development Block Grant (CDBG) Program

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The City of Appleton will receive \$595,806 from the U.S. Department of Housing and Urban Development (HUD) for the 2026 Community Development Block Grant (CDBG) program year. As an entitlement community, the City receives CDBG funding yearly from HUD and is required to submit an Annual Action Plan (AAP) yearly to detail how the City plans to spend the CDBG dollars during the program year. While the City does not have to formally apply for funding as an entitlement, this serves as an application for funds and notification of spending plans to HUD.

The City previously conducted the CDBG application process for both internal City projects and external non-profit led projects, and final allocations for the 2026 program year are currently under consideration by the Community Development Committee.

The AAP must be submitted to HUD following the release of the official federal allocations, with inclusion of the final dollar value of the CDBG awards and allocations the City plans to make. Additionally, the AAP requires an opportunity for public comment on the allocations and two public hearings to be held for opportunities for citizens to provide comments on the allocations. Any received public comments must be considered and included in the final AAP report to HUD, with a description of the comment and whether it was accepted or rejected.

The AAP is currently published for public comment, and at the time of the publication of this memo, no public comments have been received. There is a Public Hearing opportunity for the published AAP during the April 29, 2026, Community Development Committee meeting. Multiple public hearing opportunities regarding priorities for the 2026 CDBG program year were also held during Fall 2025 Community Development Committee meetings.

Submission of the AAP is part of the process for HUD to sign official program year contracts and release funding for the program year. This informational item is included to let you know the City has completed the draft AAP, adhered to public comment and hearing requirements, and will bring forward the final AAP for approval and submission to HUD in May, after the public comment period has concluded.