



CITY OF APPLETON

MEMORANDUM

Date: February 23, 2026
To: Finance Committee
From: Kara Homan, AICP, Community Development Director
Subject: Request to Approve a 2026 Budget Amendment Related to WEDC SAG Grant

The City of Appleton previously approved an offer to purchase from Fox Cities PAC LLC for Parcel #31-5-1056-00 (the City-owned parking lot currently leased by the Fox Cities PAC) – the action was approved by the Common Council on September 17, 2025 by action item [#25-1055](#). As part of the agreement, the City was to make best efforts to secure external grants for site investigation and remediation. A resolution to apply for and accept related grants (Resolution #2025-11), was approved by action item [#25-0957](#) that same night.

We're pleased to report that Calumet County has already allocated a portion of their US EPA Regional Brownfield Site assessment funds for this effort, and site investigation work funded by their grant is already underway (with corresponding funds flowing directly from the County's budget).

In addition, the City directly applied for Wisconsin Economic Development Corporation (WEDC) Site Assessment Grant (SAG), in an amount of \$150,000. The Calumet County/EPA grant will serve as the local match for this grant. The City was recently notified that we should expect to be awarded the grant. A copy of the draft grant agreement is attached for reference.

For the City to execute the grant agreement and initiate additional site investigation work via our contractor, Stantec, a budget amendment is required to adjust the City's Budget to account for these grant revenues and related expenditures.

Requested Action:

Community Development staff request to approve the following 2026 Budget amendment:

New & Redevelopment Projects

15040.422400 Misc. State Aids (Revenues)	+\$150,000
15040.640400 Consulting Services (Expenses)	+\$150,000

For the purpose of executing on activities funded by a WEDC SAG grant (2/3 vote of Common Council required)