



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: January 26, 2026
To: Municipal Services Committee
From: Laura Jungwirth, Director of Public Works
Peter Neuberger, City Engineer/Deputy Director of Public Works
Luke Vandenberg, Project Engineer
Subject: Request to Award 2026 Materials Testing & Contaminated Soils
Contract (M-26) to Westwood Infrastructure, Inc. in an amount not to
exceed \$100,000

The Department of Public Works recommends award of the 2026 Materials Testing Contract to Westwood Infrastructure, Inc. in an amount not to exceed \$100,000.

In January 2024 a Request for Proposals (RFP) was sent to twelve (12) consulting firms and two (2) proposals were received. The Request for Proposals specifically stated: *“With satisfactory performance by the selected consultant services may be negotiated with the selected consultant and approved by the Common Council on a yearly basis for an additional 4 years.”* Based on the continued quality of work during 2025, staff recommends awarding the 2026 contract as the third year of the approval.

Work under this contract includes the following:

- Material testing for concrete, asphalt, and soils,
- Contaminated material response, analysis, and permitting,
- Styrene testing for cast in place pipe (CIPP),
- Performing environmental investigations,
- Performing geotechnical investigations

Although cost data was received as part of the proposal, the actual work needed during the year is truly unknown. Funding for this work is included in each individual budget (concrete, asphalt, sidewalk, sanitary, storm and water). Expenditures will be for services actually performed and may be less than the awarded amount. A contract amendment will be brought to committee if additional funding is necessary.