



City of Appleton

Appleton Public Library
200 N. Appleton Street
Appleton, WI 54911

Meeting Minutes Library Board

Tuesday, December 16, 2025

5:00 PM

Appleton Public Library, 200 N Appleton Street
Cornerstone Conference Room

1. Call meeting to order

Vice President Jason Brozek called the meeting to order at 5:01pm

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Mike Alberts, Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Glad, Tina Krueger, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Missy Sawicki, Katie Stilp, Maureen Ward

Present: 9 - Looker, Scheuerman, Mann, Keller, Brozek, Bunnnow, Lokensgard, Vargas and Englebert

Excused: 1 - Smith

4. Approval of minutes from previous meeting

[25-1503](#)

11-18-2025 Library Board Meeting Minutes

Attachments: [11-18-2025 Library Board Meeting Minutes.pdf](#)

Mann moved, seconded by Scheuerman, that the November 18, 2025 meeting minutes be approved. Voice Vote. Motion Carried. (9-0)

5. Public Participation & Communication

[25-1512](#)

Introduction of New Board Member - Kevin Englebert

Establish Order of the Day

Vice President Brozek called for a motion to place Action Items 25-1504, 25-1505, 25-1507, 25-1511 on a Consent Agenda.

Keller moved. seconded by Mann that Action Items 25-1504, 25-1505, 25-1507, 25-1511 be placed on a Consent Agenda. Voice Vote. Motion Carried. (9-0)

6. Action Items

[25-1504](#)

11 25 Bill Register

Attachments: [Nov 25 Bill Register.pdf](#)
 [MTD Nov 25.pdf](#)

This Report Action Item was approved

[25-1505](#)

December 2025 Budget Amendment

Attachments: [Dec 25 Budget Amendment.pdf](#)

This Report Action Item was approved

[25-1507](#)

2026 Library Budget

Attachments: [2026 Library.pdf](#)

This Report Action Item was approved

[25-1511](#)

Request Approval to solicit proposals for the 2026 Strategic Planning Process

Attachments: [Strategic Planning Request Memo 12-2025.pdf](#)

This Report Action Item was approved

7. Information Items

A. Administrative Report

[25-1514](#)

APL Hiring Process Update

B. President's Report

[25-1515](#)

General Trustee Calendar for 2026

Attachments: [General Trustee Calendar 2026.pdf](#)

C. Staff Updates

[25-1509](#)

Children's Program Updates

Attachments: [Childs Svcs December update.pdf](#)

[25-1510](#)

Community Partnerships Updates

8. Adjournment

Bunnow moved, seconded by Scheuerman that the meeting be Adjourned.
Voice Vote. Motion Carried. (9-0)

The meeting was adjourned at 5:18pm