

Memorandum of Understanding

Between

City of Appleton – Public Works Department and Appleton Downtown Inc. (ADI)

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the City of Appleton and Appleton Downtown Inc. to install and maintain a pet-friendly waste station on East College Avenue in the first planter east of South Morrison Street on the south side of the road.

Background

A pet-friendly downtown will better serve the needs of residents, boost visitor traffic to our central business district, and ensure that pet-loving people throughout the Fox Cities know their entire family is welcome in downtown Appleton. As we see more dogs within downtown Appleton, the waste station on the east end of College Avenue will provide the bags and smell proof container needed to keep downtown pet friendly.

Purpose

This MOU will outline the responsibilities of the partnership between the City of Appleton Public Works Department and Appleton Downtown Inc. (ADI) to install and maintain the waste station.

ADI will provide the commercial grade aluminum waste station as shown in the graphic. Any repairs or maintenance required to the waste station will be the responsibility of ADI. ADI staff agrees to maintain the station, refill bags and empty the waste station not less than four days of each week throughout the year.

The City of Appleton Public Works will install the waste station within the planter east of South Morrison Street on East College Avenue on the south side of the road.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials or terminated by either the City of Appleton or ADI upon providing 30 days written notice to the other party. This MOU shall become effective upon signature by the authorized officials and will remain in effect until modified by mutual consent or terminated as provided in this section.

Upon termination of the MOU, it is understood that the waste station will be removed.

Contact Information

City of Appleton
Laura Jungwirth, Director of Public Works
E: laura.jungwirth@appletonwi.gov
P: 920-832-6482
100 North Appleton Street
Appleton, WI 54911

Appleton Downtown Inc.
Jennifer Stephany, Executive Director
E: jennifer@appletondowntown.org
P: 920-954-9112
333 West College Avenue, Suite 100
Appleton, WI 54912

SIGNATURES APPEAR ON THE FOLLOWING PAGE



Appleton Downtown Inc.

Jennifer Stephany, Executive Director

Date: _____

City of Appleton

Laura Jungwirth, Director of Public Works

Date: _____

APPROVED AS TO FORM:

Christopher R. Behrens, City Attorney

Citylaw A26-0219