



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Municipal Services Committee

Monday, May 11, 2026

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Hartzheim called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Firkus, Van Zeeland, Hartzheim and Wolff

Excused: 1 - Dougherty

4. Approval of minutes from previous meeting

[26-0624](#)

Minutes from April 20, 2026

Attachments: [04-20-26 MSC Minutes.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Van Zeeland, Hartzheim and Wolff

Absent: 1 - Dougherty

5. Public Hearing/Appearances

6. Action Items

[26-0625](#)

Elect Vice Chair

Aldersperson Firkus was nominated. The nomination was approved 4-0. Firkus was elected Vice Chair.

[26-0626](#)

Set Meeting Date and Time

Meeting to remain Mondays at 4:30 P.M.

[26-0627](#)

Elect CEA Representative

Aldersperson Van Zeeland was nominated. The nomination was approved 4-0.[26-0628](#)

Designate Contact Person

Director Jungwirth designated as Contact Person.[26-0629](#)

Request to Award Single-Source Design and Construction-Related Services Contract with Desman Design Management for 2027 Repair and Maintenance Program for the Red, Yellow, and Green Parking Ramps in an Amount Not to Exceed \$195,950.

Attachments: [Desman Design - 2027 Ramp Repairs.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Van Zeeland, Hartzheim and Wolff

Excused: 1 - Dougherty

[26-0630](#)

Request to Approve Parking change on the 700 block of W. Packard Street (follow-up to a 6-month evaluation)

Attachments: [Packard St 700W \(post 6-Mo eval\).pdf](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Van Zeeland, Hartzheim and Wolff

Excused: 1 - Dougherty

[26-0631](#)

Request to Approve Parking changes at 100 Block of S. Summit Street (follow-up to a 6-month evaluation)

Attachments: [Summit St 100S \(post 6-Mo eval\).pdf](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Van Zeeland, Hartzheim and Wolff

Excused: 1 - Dougherty

[26-0632](#)

Request to award Unit P-26 Pavement Marking Maintenance Contract (Epoxy) to Brickline, Inc. in an amount not to exceed \$185,174.65

Attachments: [P-26 Pavement Marking Contract Award.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Van Zeeland, Hartzheim and Wolff

Excused: 1 - Dougherty

[26-0633](#)

Request to award Weathering Steel Bridge Design and Construction Inspection Contract to Collins Engineers, Inc., in an amount not-to-exceed \$32,000

Attachments: [Collins Award Bridge Weathering Steel Contract.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Van Zeeland, Hartzheim and Wolff

Excused: 1 - Dougherty

[26-0494](#)

Request to Approve Design for 2028 Paving Reconstruction of Roosevelt Street from Oneida Street to Morrison Street

Attachments: [B-28 Design Approval Roosevelt.pdf](#)

[04-20-26 Roosevelt Petition.pdf](#)

[B-28 Design Approval Memo Roosevelt REV1 05-11-26.pdf](#)

Revised design dated May 11, 2026, as presented by staff, approved.

Wolff moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Van Zeeland, Hartzheim and Wolff

Excused: 1 - Dougherty

7. Information Items

8. Adjournment

Wolff moved, seconded by Van Zeeland, that the Meeting be adjourned at 5:02 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Van Zeeland, Hartzheim and Wolff

Excused: 1 - Dougherty