



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Minutes - Final City Plan Commission

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Wednesday, December 10, 2025

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order by Vice Chair Fenton at 3:30 p.m.**

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Uitenbroek, Neuberger, Fenton and Carpenter

**Excused:** 3 - Palm, Robins and Mayor Woodford

*Others present:*

*Jeff Schultz, Martenson & Eisele*

*Jed Engel, 1745 N. Superior Street*

4. Approval of minutes from previous meeting

25-1452 City Plan Minutes from 11-12-25

**Attachments:** [City Plan Minutes 11-12-25.pdf](#)

**Neuberger moved, seconded by Carpenter, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Uitenbroek, Neuberger, Fenton and Carpenter

**Excused:** 3 - Palm, Robins and Mayor Woodford

5. Public Hearing/Appearances

6. Action Items

25-1453 Request to approve the Comet Ridge Final Plat as shown on the attached maps and subject to the conditions in the attached staff memo

**Attachments:** [StaffMemo\\_CometRidge\\_FinalPlat\\_For12-10-25.pdf](#)

**Neuberger moved, seconded by Carpenter, that the Comet Ridge Final Plat be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Uitenbroek, Neuberger, Fenton and Carpenter

**Excused:** 3 - Palm, Robins and Mayor Woodford

**25-1454**

Request to approve the release of drainage easement for Lot 15 of Lumbini Estates (Tax Id #31-9-4161-41) as shown on the attached maps and subject to the owner/agent completing and recording an appropriate correction instrument with the Calumet County Register of Deeds

**Attachments:** [StaffMemo\\_LumbiniEstates\\_ReleaseofDrainageEasement\\_For12-10-25.pdf](#)

**Carpenter moved, seconded by Uitenbroek, that the Release of Drainage Easement be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Uitenbroek, Neuberger, Fenton and Carpenter

**Excused:** 3 - Palm, Robins and Mayor Woodford

**7. Information Items**

**25-1455**

Comprehensive Outdoor Recreation Plan (CORP) Update

**Attachments:** [StaffMemo\\_CORP\\_For12-10-25.pdf](#)

[Appleton CORP DRAFT 12.03.25.pdf](#)

[Appleton CORP DRAFT Appendix SIMPLIFIED 11.19.25.pdf](#)

**This item was presented and discussed.**

**8. Adjournment**

**Carpenter moved, seconded by Neuberger, that the meeting be adjourned at 3:43 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Uitenbroek, Neuberger, Fenton and Carpenter

**Excused:** 3 - Palm, Robins and Mayor Woodford