



CITY OF APPLETON

DEPARTMENT OF PUBLIC WORKS

Engineering Division
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Appleton, WI 54911
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Effective Date: ~~February 1, 2014~~ September 1, 2026

CITY OF APPLETON RESIDENTIAL RECYCLING CART EXCHANGE POLICY

The objective of this policy is to establish the guidelines in which residential properties will be allowed to exchange their recycling cart for a different size cart.

PROCEDURE

All requests to exchange residential recycling carts shall be submitted to the Department of Public Works – Municipal Services Building Operations Division at 2625 E. Glendale Avenue ~~to be reviewed against the criteria set forth in this policy.~~

APPROVAL CRITERIA

1. Requesting party must be the owner of the residentially zoned property of four (4) living units or less.
2. The owner's request shall include which unit(s) to assign the carts for billing purposes.
3. Recycling carts will be exchanged on a first-come, first-served basis.
4. For smaller cart exchanges, a \$100 payment shall be received by the Department of Public Works prior to cart exchange ~~if the cart was exchanged within the past 24 months.~~
5. A smaller size recycling cart shall only be available to properties with small and medium size refuse carts.
6. Exchange fees will not apply for carts exchanged for routine maintenance, repair, or for exchange to a larger size cart.
7. Lost or damaged carts due to property owner neglect may be subject to a \$100 replacement fee.
8. The appropriate Recycling cart quarterly fee ~~rates apply as approved by (per~~ the Common Council approved Public Works Fee Schedule) ~~shall be charged by the City of Appleton.~~