



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Utilities Committee

Tuesday, January 27, 2026

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Meltzer, Stancil-Martin, Dougherty and Heffernan

Excused: 1 - Lambrecht

4. Approval of minutes from previous meeting

[26-0113](#)

Approval of the December 17, 2025 Utilities Committee Meeting Minutes.

Attachments: [December 17, 2025 Utilities Committee Meeting Minutes.pdf](#)

Stancil-Martin moved, seconded by Heffernan, that the December 17, 2025 Utilities Committee Meeting Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Dougherty and Heffernan

Excused: 1 - Lambrecht

5. Public Hearing/Appearances

6. Action Items

[26-0114](#)

Request to Award Design of K2B Pond Rehabilitation Project to McMahon Associates, Inc. in the amount of \$62,371.00 with a contingency of \$5,000 for a project total not to exceed \$67,371.00

Attachments: [20260127 UC Award Memo K2B Pond Rehab FINAL.pdf](#)

Heffernan moved, seconded by Stancil-Martin, that the request to award design of K2B Pond Rehabilitation Project to McMahon Associates, Inc. in the amount of \$62,371 with a contingency of \$5,000 for a project total not to exceed \$67,371 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Dougherty and Heffernan

Excused: 1 - Lambrecht

[26-0116](#)

Request to Authorize Preliminary Engineering for Initial Northland - Bellaire Flood Study Improvements and Study Update #4.

Attachments: [2024D Flood Study Initial Recommendations Memo Final.pdf](#)
[2024D-Northland-Bellaire-Update_1-27-2026.pdf](#)

Heffernan moved, seconded by Stancil-Martin, that the request to authorize Preliminary Engineering for Initial Northland - Bellaire Flood Study Improvements and Study Update #4 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Dougherty and Heffernan

Excused: 1 - Lambrecht

7. Information Items

[26-0117](#)

Water Supply Service Plan for Appleton Water Works

Attachments: [251223_AWTF WaterSupplyServicePlan.pdf](#)

This item was presented.

[26-0118](#)

Water Main Break Reports for October and November 2025

Attachments: [10 - October 2025 - Water Main Breaks.pdf](#)
[11 - November 2025 - Water Main Breaks.pdf](#)

The reports were reviewed.

8. Adjournment

Heffernan moved, seconded by Stancil-Martin, that the Utilities Committee Meeting be adjourned at 5:15 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Stancil-Martin, Dougherty and Heffernan

Excused: 1 - Lambrecht