

THOMAS R. FLICK

OBJECTIVE:

Lead the Parks and Recreation Department in a way that advances the City of Appleton's mission, vision, builds upon the City's assets and achievements, and foster a successful community for generations to come

EDUCATION:

University of Wisconsin-La Crosse, La Crosse, Wisconsin
Bachelor of Science: Park and Recreation Management
Program Accredited by NRPA/AALR *Council of Accreditation*

WORK EXPERIENCE:

City of Appleton Parks and Recreation Department
1819 E. Witzke Boulevard Appleton, WI 54911 (920) 832-3915 March 2015 – Present
Position: **Deputy Director Parks and Recreation Department**

- Responsible for the direction and/or coordination of daily operations for Recreation Division, Grounds Division, Facilities Division, and 18 Hole Golf Course
- Manage facility and construction operations for City Hall, Library, Wastewater Treatment Facility, Parks and Recreation Operations Center, Police Station, Valley Transit, Water Plant Facility, Municipal Services Building, Golf Course Clubhouse/Maintenance Building, (6) Fire Stations, (34) Parks, and (2) Aquatic Facilities
- Responsible for departmental policies, grants, property acquisition, and planning long-term facility development for all City Buildings, Parks, and Trails
- Assist and/or Manage Large Facility Planning, Design, and Construction: Examples include Library Renovation and Expansion, Exhibition Center, Erb Park and Aquatic Facility, City Hall Renovations, Jones Park Redevelopment, Lundaard Park Development, Lawe Street Trestle Trail, Blue Ramp Demolition, Wastewater Electrical Distribution Upgrade, Fire Station Renovations, MSB Locker Room Remodel, Lutz Park River Trail, Telulah Park River Trail and ADA Launch
- Serve as liaison to Civic Clubs/Organizations, Youth Sport Clubs, and Non-Profit Organizations
- Responsible for developing and managing annual budgets for Recreation Division, Grounds Division, Facilities Division, and Golf Course
- Currently Interim Director for Department

Village of Little Chute Parks, Recreation and Forestry Department
1940 Buchanan Street Little Chute, WI 54140 (920) 788-7390 April 2002 – March 2015
Position: **Director of Parks, Recreation and Forestry**

- Responsible for the direction and/or coordination of all facility operations, maintenance, and capital improvements for Village parks/trails, municipal buildings, recreation amenities, forestry, and outdoor aquatic facility
- Determine major departmental policies, planning long-term park and trail development, making program decisions, writing grants, parkland acquisition
- Implemented the following: parks and open space plan, pedestrian and bicycle facilities plan, GIS street and park tree inventory and management plan, EAB management and response plan, aquatic facility study, impact fee/needs assessment

- Responsible for managing all fleet purchases, replacements, and repair
- Assisted with updating Village Comprehensive Plan
- Lead the Village in critical park, recreation, and trail strategic planning and implementation of such plans while forging effective working relationships with the Board of Trustees, School District, Outagamie County, Village staff, park planning committee, and community groups
- Prepare department budgets and direct expenditures of department funds
- Establish fees and charges for the department services and programs, and supervise the collection and receipt of these funds

Village of Ashwaubenon Parks, Recreation and Forestry Department

2155 Holmgren Way Ashwaubenon, WI 54304 (920) 492-2331 November 1999 – April 2002

Position: **Program Supervisor**

- Assisted with supervising operations and maintenance for park/trail planning and development, (2) aquatic facilities; Ashwaubenon High School Aquatic Facility and Ashwaubomay Lake, Community Center, Fitness Center, Ice and Hockey Rinks
- Performed the following duties: budgeting, recruiting, hiring, evaluations, training and certification, in-house publications, advertising, facility safety, developed youth and adult programs, programmed special events and activities
- Prepared department budgets, program fees, and revenue balance sheets
- Short and long term capital improvements, playground design, equipment purchases, and annual and long term amenity repairs and replacements
- Responsible for scheduling the use of facilities with outside organizations, school district, coaches/teams/tournaments, and residents
- Supervised the collection, accounting, and deposit of all receipts

Lake Arrowhead Association - 36 Hole Golf Course and Resort

1195 Apache Lane Nekoosa, WI 54457 (715)325-2901 January 1997 – November 1999

Position: **Facility and Recreation Director**

- Managed operations and maintenance for chalet nature center, (2) outdoor pools, campground, sports fields, marina, playgrounds, (4) lake centers, archery range, nature trails, amenity rentals, and winter tube hill
- Assisted with golf course operations, budgeting, maintenance, and facility management for (2) 18-hole golf courses
- Managed short and long term facility capital improvement plans
- Assisted with Pro Shop, food and beverage service, and turf care operations
- Organized adult and youth recreation programs, leagues, camps, and special events
- Assisted with the designing, planning and opening of the Lakes 18 Hole Golf Course
- Prepared and managed annual budgets for facilities and programs,

CERTIFICATIONS:

Certified Facilities Manager – Internation Facilities Manager Association
 Certified Parks and Recreation Professional – National Recreation and Parks Association
 Great Lakes Leadership Academy Graduate

HONORS:

Wisconsin Parks and Recreation Association – Professional Award of Merit
 Wisconsin Parks and Recreation Association – George Wilson Service Award
 Wisconsin Parks and Recreation Association President
 Eagle Scout