



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Community Development Committee

Wednesday, May 13, 2026

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Jones called the meeting to order at 4:34 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Jones, Lambrecht, Meltzer and Stancil-Martin

Excused: 1 - Smith

Others present:

Aldersperson Patrick Hayden, District #7

4. Approval of minutes from previous meeting

[26-0593](#)

CDC Minutes from 4-29-26

Attachments: [CDC Minutes 4-29-26.pdf](#)

Stancil-Martin moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Jones, Lambrecht, Meltzer and Stancil-Martin

Excused: 1 - Smith

5. Public Hearing/Appearances

6. Action Items

[26-0594](#)

Request to approve the 2026 Annual Action Plan (AAP) for the Community Development Block Grant (CDBG) Program

Attachments: [Annual Action Plan Approval Memo to CDC 05-13-26.pdf](#)
[Appleton CDBG 2026 Annual Action Plan Final Draft 05-13-26.pdf](#)

Vice Chair Lambrecht presided over this item.

Meltzer moved, seconded by Stancil-Martin, that the 2026 Annual Action Plan be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Lambrecht, Meltzer and Stancil-Martin

Excused: 1 - Smith

Abstained: 1 - Jones

[26-0623](#)

Resolution #5-R-26 Administrative Fees for Weed Cutting & Abatement Services

Attachments: [5-R-26 Administrative Fees Weed Cutting & Abatement Services.pdf](#)
[5-R-26 Nuisance Weed Administrative Fee Proposed.pdf](#)
[5-R-26 Snow Removal Charges.pdf](#)

Meltzer moved, seconded by Stancil-Martin, to amend the item by reducing the proposed minimum \$75 fee to respond to a complaint back to its current amount of \$50. Roll Call. Amendment failed by the following vote: Aye: 2 - Meltzer and Stancil-Martin / Nay: 2 - Jones and Lambrecht

Stancil-Martin moved, seconded by Meltzer, that Resolution #5-R-26 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Jones, Lambrecht and Stancil-Martin

Nay: 1 - Meltzer

Excused: 1 - Smith

7. Information Items

[26-0599](#)

Inspection Division Permit Summary Report Ending 4-30-26

Attachments: [Inspections Permit Report April 2026.pdf](#)

The Inspection Division Permit Summary Report Ending 4-30-26 was presented.

8. Adjournment

Lambrecht moved, seconded by Stancil-Martin, that the meeting be adjourned at 5:02 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Jones, Lambrecht, Meltzer and Stancil-Martin

Excused: 1 - Smith