



## Legislation Text

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### **Rule 33. Remote Meeting Participation**

*Submitted by: Alderperson Doran, District 15*

Rule 33. Remote Meeting Participation - Municipal Code Sec. 2-29 allows alderpersons to appear remotely at meetings when technology is available and the iLegislate app is being utilized; however, members of the council, committees, boards or commissions shall endeavor to appear in person for meetings. The following shall serve as supplemental rules regarding remote attendance at Council/Committees/Commissions/Boards:

- a) At least forty-eight (48) hours in advance of the meeting, a member shall notify, in writing or by email or telephone, the City Clerk and: 1) In the case of a Council meeting: the President of the Common Council and Mayor; 2) In the case of a Committee/Board/Commission meeting: the Chair and Designated Contact Person.
- b) City staff will endeavor to record a member's remote meeting attendance in the meeting minutes.
- c) A member will not be permitted to participate in the closed session portion of a meeting conducted pursuant to Sec. 19.85, Wis. Stats.
- d) The Chairperson of these respective bodies (or Council President in the case of Council meetings) shall chair the meetings in person or ensure that a designee appearing in person is appointed to chair the meeting.