



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Municipal Services Committee

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Monday, September 26, 2022

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Firkus, Doran, Siebers and Van Zeeland

**Excused:** 1 - Thyssen

3. Approval of minutes from previous meeting

[22-1207](#)

Minutes from September 12, 2022

**Attachments:** [Minutes from September 12, 2022.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Siebers and Van Zeeland

**Excused:** 1 - Thyssen

4. Public Hearings/Appealances

[22-1211](#)

Design Hearing for future 2024 Paving Projects:

- Rankin Street, from approximately 200' south of Alton Street to College Avenue
- Summit Street, from Packard Street to Elsie Street

**Attachments:** [Design Hearing-2024 Paving Projects.pdf](#)

5. Action Items

[22-1147](#)

Request from Mark Van Grinsven, 1610 W. Glendale Avenue, for a variance to Municipal Code Section 19-91(f) for a driveway widened more than 4 feet into the front yard.

**Attachments:**     [Driveway X.jpg](#)  
                              [Driveway Extension.pdf](#)  
                              [9-21 Van Grinsven Letter & Photos re driveway req.pdf](#)  
                              [9-21 Taggart letter re Van Grinsven driveway req.pdf](#)

Van Zeeland moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Firkus, Siebers and Van Zeeland

**Nay:** 1 - Doran

**Excused:** 1 - Thyssen

[22-1208](#)

Award the 2022-2027 Sidewalk & Crosswalk Snow Removal Services Contract to Complete Flatwork Specialists in accordance with the hourly rates included in their proposal dated September 9, 2022. The term of this contract will be from October 2022 through June of 2027, conditioned upon satisfactory performance by the contractor.

**Attachments:**     [2022-2027 College Ave Sidewalk & Crosswalk Snow Services.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Siebers and Van Zeeland

**Excused:** 1 - Thyssen

[22-1209](#)

Approve the proposed handicap-accessible parking stall on the 100 block of S. Locust Street.

**Attachments:**     [Handicap parking-100 block Locust St.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Siebers and Van Zeeland

**Excused:** 1 - Thyssen

## 6. Information Items

[22-1216](#)

Bird E-Scooter Monthly Report - August 2022

**Attachments:**     [BIRD scooter monthly report-August 2022.pdf](#)

[22-1210](#)

Parking Utility Monthly Revenue update for August 2022

**Attachments:**    [August Financial Analysis.pdf](#)

7.     Adjournment

**Van Zeeland moved, seconded by Firkus, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:**    4 -    Firkus, Doran, Siebers and Van Zeeland

**Excused:**    1 -    Thyssen