



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, September 15, 2021

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Firkus.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Alderperson Prohaska attended the meeting virtually.

Present: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska, Alderperson Chad Doran and Mayor Jake Woodford

Excused: 2 - Alderperson Matthew Reed and Alderperson Michael Smith

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All departments were represented.

*The following had no items on the agenda and therefore are excused:
Finance, Valley Transit*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[21-1278](#)

Common Council Meeting Minutes of September 1, 2021

Attachments: [CC Minutes 9-1-21.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

Excused: 2 - Alderperson Matthew Reed and Alderperson Michael Smith

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[21-1309](#) Board & Commission Reappointments

Attachments: [Reappointments ARA CPC Memo 9'15'2021.pdf](#)

Alderperson Thao moved, seconded by Alderperson Hartzheim, that the Reappointments be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

Excused: 2 - Alderperson Matthew Reed and Alderperson Michael Smith

Abstained: 1 - Mayor Jake Woodford

[21-1310](#) Hispanic Heritage Month Proclamation

Attachments: [Hispanic Heritage Month Proclamation.pdf](#)

[21-1308](#) Library Project Update

Adam Semel of SOM, presented the Library Project Update.

[21-1311](#) COVID-19 Report

Attachments: [COVID -19 Council Update 091521.pdf](#)

H. PUBLIC PARTICIPATION

*The following spoke regarding Item 21-1269 Resolution #13-R-21:
Tami McLaughlin, 1618 N Appleton St.
Jeffrey Frishner, 511 Seneca Dr.*

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[21-1269](#)

Resolution #13-R-21 - Support for Resettlement of Afghanistan Parolees in Appleton

- Attachments:** [#13-R-21 Afghan Refugee Resettlement- UPDATED.pdf](#)
[Refugee Resettlement How You Can Help.pdf](#)
[Ronna Swift Support_ Refugee Resolution.pdf](#)
[Constituent Jeanne Roberts Remarks_ Fenton_ Refugee Resolution.pdf](#)

Aldersperson Meltzer moved, seconded by Aldersperson Wolff, that the Resolution be amended in the final Be It Further Resolved paragraph to read:

Be It Further Resolved that the Common Council of Appleton supports the department of Community & Economic Development with facilitating and coordinating necessary response with county, state, and federal government departments and agencies, in accordance with previously established and proven best practices for emergency resettlement, with a focus on rapid response housing options within the City of Appleton.

Roll Call. Motion carried by the following vote:

Aye: 12 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Joe Prohaska

Nay: 1 - Aldersperson Chad Doran

Excused: 2 - Aldersperson Matthew Reed and Aldersperson Michael Smith

Abstained: 1 - Mayor Jake Woodford

Aldersperson Van Zeeland moved, seconded by Aldersperson Meltzer, that the Resolution be approved as amended. Roll Call. Motion carried by the following vote:

Aye: 11 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff and Aldersperson Joe Prohaska

Nay: 2 - Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 2 - Aldersperson Matthew Reed and Aldersperson Michael Smith

Abstained: 1 - Mayor Jake Woodford

[21-0121](#)

Discuss Alderperson salaries.

- Attachments:** [Elected Alderperson official salary.pdf](#)
[Alderperson Raises Deadline memo HR.IT 2-23-2021.pdf](#)
[2021 Alderperson Compensation.pdf](#)
[alderperson comparison 2021.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Alfheim, that the Alderperson salaries be approved as amended in Committee, to \$6,750 beginning April 2023. Roll Call. Motion carried by the following vote:

Aye: 10 - Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Joe Prohaska

Nay: 3 - Alderperson William Siebers, Alderperson Joe Martin and Alderperson Chad Doran

Excused: 2 - Alderperson Matthew Reed and Alderperson Michael Smith

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderperson Meltzer moved, Alderperson Alfheim seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

Excused: 2 - Alderperson Matthew Reed and Alderperson Michael Smith

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[21-1303](#)

Request from Red Lion Hotel for a street occupancy permit to place dumpsters on College Avenue (meters CAW 305, 307, 309, 311 & 313) intermittently through December 31, 2021.

- Attachments:** [Red Lion street occupancy permit.pdf](#)

This Report Action Item was approved.

[21-1300](#)

Recommend contract award for public safety camera server to Cable Com LLC in an amount not to exceed \$29,400.26.

Attachments: [Contract for public safety camera server-Cable Com LLC.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[21-1234](#)

Class "B" Beer and Reserve "Class B" Liquor License application for ANK Restaurant Inc d/b/a Cinders Charcoal Grill, Adam Del Fosse, Agent, located at 221 S Kensington Dr, contingent upon approval from all departments.

Attachments: [Cinders Charcoal Grill.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[21-0856](#)

Request to approve the Apple Fields Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport_Apple Fields_FinalPlat_For9-8-21.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[21-1245](#)

City Program Funding Approval and City Proposals for 2022 Community Development Block Grant (CDBG) Funding

Attachments: [City Proposals Memo to CEDC 09-08-21.pdf](#)

This Report Action Item was approved.

[21-1259](#)

Request to approve the attached Notice of Clarification to the attached Warranty Deed dated April 11, 1990 affirming the variance granted for continuation of office use

Attachments: [Integrity Bldg Memo to CEDC 09-08-21.pdf](#)
[Notice of Clarification Deed Restriction Variance 2021.pdf](#)
[Warranty Deed Integrity 1990.pdf](#)

This Report Action Item was approved.

7. **MINUTES OF THE UTILITIES COMMITTEE**

8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

[21-1267](#)

Request to approve over hire for Water Plant Instrumentation Technician.

Attachments: [Instrumentation Technician Overhire Request 08-30-21.pdf](#)

This Report Action Item was approved.

9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

10. **MINUTES OF THE BOARD OF HEALTH**

M. **CONSOLIDATED ACTION ITEMS**

[21-1189](#)

Resolution #11-R-21
Sidewalks Near Linwood Park

Attachments: [#11-R-21 Linwood Park Sidewalks.pdf](#)

Alderson Meltzer moved, seconded by Alderson Doran, that the Resolution be approved as amended in the Parks & Recreation Committee. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Joe Martin, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Alex Schultz, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Joe Prohaska and Alderson Chad Doran

Nay: 1 - Alderson Katie Van Zeeland

Excused: 2 - Alderson Matthew Reed and Alderson Michael Smith

Abstained: 1 - Mayor Jake Woodford

N. ITEMS HELD

O. ORDINANCES

[21-1279](#)

Ordinances #67-21 and #68-21

Attachments: [Ordinances going to Council 9-15-21.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Van Zeeland, that the Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

Excused: 2 - Aldersperson Matthew Reed and Aldersperson Michael Smith

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, that the meeting be adjourned at 9:04 p.m. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

Excused: 2 - Aldersperson Matthew Reed and Aldersperson Michael Smith

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk