



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, June 16, 2021

6:00 PM

Council Chambers

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### ORGANIZATIONAL MEETING

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 6:00 p.m.*

#### B. ROLL CALL OF ALDERPERSONS

**Present:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska, Alderperson Chad Doran and Mayor Jake Woodford

**Excused:** 1 - Alderperson Joe Martin

#### C. REPORT OF THE INFORMAL ORGANIZATIONAL MEETING

[21-0839](#)

Creation of new rule related to virtual participation:

Rule 33. **Remote Meeting Participation** - Municipal Code Sec. 2-29 allows alderpersons to appear remotely at meetings when technology is available; however, members of the council, committees, boards or commissions shall endeavor to appear in person for the vast majority of meetings. The following shall serve as supplemental rules regarding remote attendance at Council/Committees/Commissions/Boards:

- a) At least twenty-four (24) hours in advance of the meeting, a member shall notify, in writing or by email, the City Clerk and:
  - 1) In the case of a Council meeting: the President of the Common Council and Mayor;
  - 2) In the case of a Committee/Board/ Commission meeting: the Chair and Designated Contact Person.
- b) City staff will endeavor to record a member's remote meeting attendance in the meeting minutes.
- c) A member will not be permitted to participate in the closed session portion of a meeting conducted pursuant to Sec. 19.85, Wis. Stats.
- d) The Chairperson of these respective bodies (or Council President in the case of Council meetings) shall endeavor to appear in person.

**Aldersperson Meltzer moved, seconded by Aldersperson Siebers, that the Rule be amended: extend section d) to read:**

**The Chairperson of these respective bodies (or Council President in the case of Council meetings) shall endeavor to appear in person "or ensure that a designee is appointed to appear in person."**

**Roll Call. Motion carried by the following vote:**

**Aye:** 9 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Denise Fenton, Aldersperson Matthew Reed, Aldersperson Kristin Alheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

**Nay:** 5 - Aldersperson Katie Van Zeeland, Aldersperson Maiyoua Thao, Aldersperson Alex Schultz, Aldersperson Mike Smith and Aldersperson Joe Prohaska

**Excused:** 1 - Aldersperson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

**Alderson Smith moved, seconded by Alderson Meltzer, that the Rule be amended in section a) to add that notice could be provided by telephone. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Matthew Reed, Alderson Alex Schultz, Alderson Mike Smith, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Joe Prohaska and Alderson Chad Doran

**Nay:** 1 - Alderson Kristin Alfheim

**Excused:** 1 - Alderson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

**Alderson Prohaska moved, seconded by Alderson Van Zeeland, that the Virtual Participation Rule be approved as amended. Roll Call. Motion Carried by the following vote:**

**Aye:** 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Matthew Reed, Alderson Alex Schultz, Alderson Mike Smith, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Joe Prohaska and Alderson Chad Doran

**Excused:** 1 - Alderson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

[21-0882](#)**Rule 3. Order of Business**

## g. Public Participation

The Council provides a 30 minute period of time to allow public participation at each Council meeting. The City Clerk or designee shall be the official time keeper. Public participation shall be limited in subject matter to issues appearing on the Council Agenda. Persons wishing to speak in person must sign the registration list prior to 7:00 p.m. on Council night. ~~and when speaking, must keep their comments to a maximum of 5 minutes per person.~~ Persons wishing to speak via remote electronic means, when that technology is available, must register with the City Clerk by 3:00 p.m. the day prior to the meeting. Public participants must keep their comments to a maximum of 5 minutes per person. Suspension of Rules will be required to allow public participation to exceed the time allotment. An extension granted by the Suspension of Rules shall be for 15 minute increments.

**Alderson Prohaska moved, seconded by Alderson Smith, that the Rule 3. amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Matthew Reed, Alderson Mike Smith, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Joe Prohaska and Alderson Chad Doran

**Nay:** 1 - Alderson Alex Schultz

**Excused:** 1 - Alderson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

[21-0880](#)

Rule 5. **Recognition / Time Limits** - When a member desires to be heard he/she shall indicate by pressing the request to speak button on the tablet. The Chair will recognize the speakers in the order they have pressed their request to speak button. When he/she is recognized by the Chair they shall address the Chair by proper title expressing his/her desire to speak on any question. The Chair may restrict members to speak no longer more than five (5) minutes on any topic. ~~No member shall speak more than five (5) minutes on any question without permission from the Chair.~~ A non-member of the Common Council shall not be permitted to address the same, except by a majority consent of this Common Council. This rule shall not apply to any public hearing.

**Aldersperson Prohaska moved, seconded by Aldersperson Meltzer, that the Rule 5. amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

**Excused:** 1 - Aldersperson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

[21-0840](#)

Rule 16. **Amendment(s)** - Any motion for an amendment on an action item on the Council Agenda requires two votes: 1) to get the amendment accepted or declined; 2) if accepted, action to be taken on the motion as amended. Once an amendment has been proposed, that amendment ~~shall be resolved prior to the introduction of a second amendment.~~ may be amended a second time (amendment to an amendment); however, Robert's Rules does not permit a third amendment in this sequence (amendment to the third degree).

**Aldersperson Smith moved, seconded by Aldersperson Prohaska, that the Rule 16. amendment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

**Excused:** 1 - Aldersperson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

[21-0841](#)

Rules of Council - 2021

**Attachments:** [Council Rules FINAL 4-21-2021.pdf](#)  
[Council Rules - Proposed updates 6-16-21-Final Draft.pdf](#)  
[Council Rules - Amended 6-16-21 FINAL.pdf](#)

**Aldersperson Smith moved, seconded by Aldersperson Prohaska, that the Council Rules, as amended be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

**Excused:** 1 - Aldersperson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

D. OTHER COUNCIL BUSINESS

E. ADJOURN

**Aldersperson Smith moved, seconded by Aldersperson Alfheim, that the meeting be adjourned at 6:30 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

**Excused:** 1 - Aldersperson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk