



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, June 8, 2021

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the meeting to order at 5:00 p.m.*

2. Roll call of membership

**Present:** 4 - Meltzer, Smith, Doran and Thao

**Excused:** 1 - Martin

3. Approval of minutes from previous meeting

[21-0793](#)

Approval of the May 25, 2021 Utilities Committee Meeting Minutes.

**Attachments:** [May 25, 2021 Utilities Committee Meeting Minutes.pdf](#)

**Aldersperson Smith moved, seconded by Aldersperson Thao, that the Minutes of the May 25, 2021 Utilities Committee Meeting be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Smith, Doran and Thao

**Excused:** 1 - Martin

4. **Public Hearings/Appearences**

None

5. **Action Items**

[21-0794](#)

Approve update to Municipal Code Chapter 20, Article II Water Utility, creating new Section 20-42 Valving.

**Attachments:** [Municipal Code Chapter 20.pdf](#)

**Aldersperson Smith moved, seconded by Aldersperson Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Smith, Doran and Thao

**Excused:** 1 - Martin

[21-0796](#)

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2020 and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton manages, operates, and maintains a sewer collection system and wastewater treatment plant; and

Whereas, treatment efforts produce a liquid effluent and a biosolids that are returned to the environment; and

Whereas, the State of Wisconsin evaluates wastewater utilities throughout the State of Wisconsin through an electronic Compliance Maintenance Annual Report (eCMAR); and

Whereas, Appleton received the highest eCMAR score achievable; and

Whereas, the State of Wisconsin requests the Common Council pass a resolution accepting the eCMAR report;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continue supporting the treatment and maintenance programs at the utility

Article 2. Continue planning efforts that will address and promote long term performance results at the facility.

**Attachments:** [2020 eCMAR UC memo .pdf](#)

[2020 eCMAR Validated.pdf](#)

**Aldersperson Smith moved, seconded by Aldersperson Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Smith, Doran and Thao

**Excused:** 1 - Martin

## 6. Information Items

[21-0795](#)

Department of Public Works Proposed Operational Changes.

**Attachments:** [DPW Proposed Operational Changes.pdf](#)

**This item was presented**

7. Adjournment

*The meeting was adjourned at 5:40 p.m.*

**Alderson Smith moved, seconded by Alderson Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Smith, Doran and Thao

**Excused:** 1 - Martin