



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Utilities Committee

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Tuesday, January 26, 2021

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 5:00 p.m.*

2. Roll call of membership

**Present:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith

3. Approval of minutes from previous meeting

[21-0027](#)

Approval of the December 8, 2020 Utilities Committee Meeting minutes.

**Attachments:** [December 8, 2020 Utilities Committee Meeting minutes.pdf](#)

**Smith moved, seconded by Prohaska, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Fenton, Prohaska and Smith

**Abstained:** 1 - Otis

4. Public Hearings/Apearances

5. Action Items

[21-0114](#)

Award the Engineering contract for 2021 Sludge Storage Addition Project to Applied Technologies, Inc. in the amount of \$499,301 with a 15% contingency of \$74,895 for a Project Total not to exceed \$574,196.

**Attachments:** [2021 SSB Addition UC Memo Engineering Award ATI rev.pdf](#)

**Smith moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith

[21-0115](#)

Award the Engineering contract for 2021 Solids Dewatering Equipment Upgrades Project to McMahon in the amount of \$325,872 with a 10% contingency of \$32,587 for a Project Total not to exceed \$358,459.

**Attachments:**     [2021 Solids Dewatering Equip Upgrades UC Memo Engineering Award McMahon rev.pdf](#)

**Smith moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith

## 6. Information Items

[21-0028](#)

Discussion of Stormwater Permit Requirements for Illicit Discharge Detection and Elimination (IDDE)

**Attachments:**     [2021 Illicit Discharge Program presentation.pdf](#)  
                              [2021 IDDE Program combined.pdf](#)  
                              [2020 Ongoing Screening Program reduced.pdf](#)

*This item was discussed.*

[21-0074](#)

Appleton's Water Main Break History

**Attachments:**     [Water Main Break History.pdf](#)

*This item was reviewed.*

[21-0075](#)

Monthly Reports for October, November and December 2020:

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - November and December

**Attachments:**     [2020 Q4 Wastewater Treatment Facility Synopsis.pdf](#)  
                              [2020 Q4 Water Treatment Facility Synopsis.pdf](#)  
                              [Water Main Breaks November 2020.pdf](#)  
                              [Water Main Breaks December 2020.pdf](#)

*The reports were reviewed.*

## 7. Adjournment

**Smith moved, seconded by Prohaska, that the Utilities Committee Meeting be adjourned at 5:28 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith