



Meeting Minutes  
Library Board

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Tuesday, June 15, 2021

4:30 PM

City Hall, 6th Floor A/B

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1. Call meeting to order

President Rebecca Kellner called the meeting to order at 4:32pm

2. Roll call of membership

*Brian Looker arrived at 4:34pm*

**Others Present:** Owen Anderson, Nicole Casner, Ann Cooksey, Tina Krueger, Adriana McCleer, Daniel McGinnis, Colleen Rortvedt, Tasha Saecker, Kara Sullivan, Nick Vande Castle, Michael Vang, Maureen Ward

**Present:** 10 - Bergman, Peterson, Hartjes, Looker, Kellner, Exarhos, Scheuerman, Mann, Nett and Van Zeeland

**Others :** 1 - Sivasamy

3. Approval of minutes from previous meeting

[21-0813](#)

May 18, 2021 Meeting Minutes

**Attachments:** [May 18 2021 Meeting Minutes.pdf](#)

**Bergman moved, seconded by Peterson, that the May 18, 2021 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)**

4. Public Participation & Communications

*The following person persons spoke during Public Participation on Action Item 21-0816 Proposal to Eliminate Overdue Fines for Appleton Public Library Materials*

*Nick Ross 933 E. Pacific Street*

Establish Order of the Day

**President Kellner called for a motion to place Action Items 21-0814, 21-0815 and 21-0817 on a Consent Agenda.**

**Peterson moved, seconded by Scheuerman that Action Items 21-0814, 21-0815 and 21-0817 be placed on a Consent Agenda. Voice Vote. Motion Carried. (10-0)**

## 5. Action Items

Bergman moved, seconded by Exarhos that Consent Agenda Items 21-0814, 21-0815 and 21-0817 be approved. Voice Vote. Motion Carried. (10-0)

[21-0814](#)

Bill Register - May 2021

**Attachments:** [May 2021 Bill Register.pdf](#)  
[May 2021 Budget Report.pdf](#)

This Report Action Item was approved

[21-0815](#)

City Policies - Harrassment & Discrimination in the Workplace Policy, Hearing Conservation Policy, Right To Know Policy

**Attachments:** [Harassment Discrimination in WorkplaceRoute.pdf](#)  
[Hearing Conservation Policy - Suggested Changes.pdf](#)  
[Right to Know changes 2021.pdf](#)

This Report Action Item was approved

[21-0817](#)

APL Automation Services Agreement 2021

**Attachments:** [APL Automation Agreement 2021.pdf](#)

This Report Action Item was approved

[21-0816](#)

Proposal to Eliminate Overdue Fines for Appleton Public Library Materials

**Attachments:** [Fine Free Proposal Memo 6-8-2021.pdf](#)

Scheurman moved, seconded by Mann, that the Proposal to Eliminate Overdue Fines for Appleton Public Library Materials be approved. Voice Vote. Motion Carried. (10-0)

## 6. Information Items

*Brian Looker left the meeting at 5:15pm*

### A. Administrative Report

[21-0818](#)

Continuity of Operations and Library Service Update

[21-0819](#)

Library Building Project Update

**Attachments:** [Building Project Update June 2021 Draft.pdf](#)

[21-0820](#) Strategic Communications Plan

**Attachments:** [StrategicCommunicationsPlan.pdf](#)

B. Staff Updates

[21-0821](#) Children's Program Updates

[21-0822](#) Community Partnerships Updates

C. President's Report

[21-0823](#) Appointment of Trustee Greg Hartjes as Chairperson of the APL Board Finance Committee

**Attachments:** [Finance Committee Chair Appointment.pdf](#)

[21-0824](#) Recognition of Trustees Terry Bergman and John Peterson

7. **Adjournment**

**Bergman moved, seconded by Peterson, that the meeting be adjourned . Voice Vote. Motion Carried. (9-0)**

**The meeting adjourned at 5:55pm**