



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, August 10, 2020

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Roll call of membership

Present: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

3. Approval of minutes from previous meeting

[20-0900](#)

July 6, 2020, July 15, 2020 and August 5, 2020 Finance Committee meeting minutes

Attachments: [MeetingMinutes06-Jul-2020-08-23-20.pdf](#)
[Finance Minutes 7-15-2020.pdf](#)
[MeetingMinutes05-Aug-2020-08-18-25.pdf](#)

**Siebers moved, seconded by Reed, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

4. **Public Hearings/Appearances**

[20-1050](#)

Presentation from the Task Force on Resiliency, Climate Mitigation and Adaptation regarding Resolution #12-R-20 Fossil Fuels

This presentation was presented

5. **Action Items**

[20-0854](#)

Resolution #12-R-20 - Fossil Fuels

Attachments: [#12-R-20 Fossil Fuels SUBSTITUTE version.pdf](#)

Meltzer moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Lobner, Coenen and Meltzer

Nay: 2 - Reed and Siebers

[20-1039](#)

Request to approve the Renaissance/Rennes Settlement Agreements related to claim for excessive assessment

Attachments: [Rennes settlement memo for committee.pdf](#)
[2019 tax bill for 301 E Florida.pdf](#)
[2019 tax bill for 325 E Florida.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-1041](#)

Request to approve the 2021 Special Assessment Policy

Attachments: [2021 Spec Assessment Policy.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-1042](#)

RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves

Attachments: [Riverside Cemetery - Veteran Grave Care Reimbursement 2019-2020.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-1052](#)

Request to approve Contract Amendment/Change Order No. 1 to Contract No. 86-20, Unit D-20 Sidewalk (Re)construction for additional quantities of green dot sidewalk replacement and the addition of sidewalk/handicap ramp replacement at the Green Parking Ramp in the amount of \$26,100. Project contingency remains unchanged. Overall contract increases from \$310,000 to \$336,100

Attachments: [Unit D-20 Change Order No. 1.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-1053](#)

Request to approve Contract Amendment/Change Order No. 1 to Contract No. 102-20, Unit O-20 Sanitary & Storm Sewer (CIPP) Lining for the addition of 146 linear feet of 36" diameter CIPP storm sewer liner in the amount of \$26,330. Project contingency remains unchanged. Overall contract increases from \$628,850 to \$655,180

Attachments: [Unit O-20 Change Order No. 1.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

6. Information Items

[20-0943](#)

Contract 47-20 was awarded to R Industries, LLC for \$12,400 for WWTP Filtrate Tank Joint Repair. Change orders were approved totaling \$6,190. Final contract amount is \$18,590. Payments issued to date total \$16,250. Request final payment of \$2,340.

This contract was presented

[20-1040](#)

Contract 23-20 was awarded to Blue Sky Contractors for the 2020 Facilities and Grounds Operations Center Modification project in the amount of \$200,529 with a contingency of \$20,000. One change order was issued in the amount of \$17,541. Request to issue the final contract payment of \$29,752.23

This contract was presented

[20-1044](#)

July 15, 2020 Routes to Recovery Grant Expense Claims

Attachments: [7-15-20 Routes to Recovery Claims.pdf](#)

This report was presented

[20-0944](#)

Legal Services 2020 Mid-Year Report

Attachments: [Legal Services 2020 Mid-Year Report - FINAL.pdf](#)

This report was presented

[20-1043](#)

Parks, Recreation and Facilities Management 2020 Mid-Year Report

Attachments: [2020 PRFMD Mid Year Report.pdf](#)

This report was presented

[20-1045](#)

Finance 2020 Mid-Year Report

Attachments: [2020 Finance mid-year report.pdf](#)

This report was presented

[20-1046](#)

Risk Management 2020 Mid-Year Report

Attachments: [2020 Mid Year Risk Management Budget Report.pdf](#)

This report was presented

[20-1049](#)

Room Tax Update

This update was presented

7. Adjournment

**Siebers moved, seconded by Reed, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers