



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, February 25, 2020

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Rebecca Kellner called the meeting to order at 4:31pm

2. Roll call of membership

Others Present: Amanda Abshire, Beth Carpenter, Ann Cooksey, Tina Krueger, Jessica Miller, Michael Nitz, Jan Quinlan, Tasha Saecker, Maureen Ward

Present: 9 - Bergman, Bloedow, Scheuerman, Alderperson Croatt, Hartjes, Mann, Looker, Kellner and Exarhos

Excused: 2 - Peterson and Panella

3. Approval of minutes from previous meeting

[20-0243](#)

January 14, 2020 Meeting Minutes

Attachments: [January 14 2020 Meeting Minutes.pdf](#)

Looker moved, seconded by Scheuerman, that the January 14, 2020 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

4. Public Participation and Communication

Establish Order of the Day

President Kellner called for a motion to move Action Items 20-0244, 20-0267, 20-0247, 20-0248, 20-0249, 20-0250, 20-0251, 20-0252, 20-0253 and 20-2054 to a Consent Agenda.

Exarhos moved, seconded by Croatt that Action items 20-0244, 20-0267, 20-0247, 20-0248, 20-0249, 20-0250, 20-0251, 20-0252, 20-0253 and 20-2054 be moved to a Consent Agenda. Voice Vote. Motion Carried. (9-0)

5. Action Items

Bloedow moved, seconded by Scheuerman, that Action Items 20-0244, 20-0267, 20-0247, 20-0248, 20-0249, 20-0250, 20-0251, 20-0252, 20-0253 and 20-2054 be approved. Voice Vote. Motion Carried. (9-0)

[20-0244](#)

Report of the Personnel & Policy Committee Meeting

Attachments: [Personnel and Policy Committee Meeting Minutes 2-17-2020.pdf](#)

This Report Action Item was approved.

[20-0267](#)

December 2019 End of Year Final

Attachments: [2019 END OF YEAR.pdf](#)

This Report Action Item was approved.

[20-0247](#)

Bill Register - January 2020

Attachments: [January Bill Register.pdf](#)
[January Expense Report.pdf](#)

This Report Action Item was approved.

[20-0248](#)

February 2020 Budget Amendment

Attachments: [February 2020 Budget Amendment.pdf](#)

This Report Action Item was approved.

[20-0249](#)

2019-2020 Carry-over Request

Attachments: [Copy of 19 - 20 carryover request.pdf](#)

This Report Action Item was approved.

[20-0250](#)

2020 Materials Collection Budget

Attachments: [2020 Materials Budget Driving Issues.pdf](#)
[2020 Materials Budget Board view.pdf](#)

This Report Action Item was approved.

[20-0251](#)

2020 Friends Grants Budget

Attachments: [2020 Friends Funded Initiatives.pdf](#)

This Report Action Item was approved.

[20-0252](#)

2019 Department of Public Instruction Public Library Annual Report

Attachments: [2019 Annual Report Unsigned.pdf](#)

This Report Action Item was approved.

[20-0253](#) Report of the Scholarship Committee

Attachments: [Scholarship Committee Meeting Minutes 2-17-2020.pdf](#)

This Report Action Item was approved.

[20-0254](#) Request to Close for Library Staff Training Wednesday, April 15, 2020
8am-12pm

Attachments: [2020 Closure for Staff Training Memo.pdf](#)

This Report Action Item was approved.

[20-0245](#) Library Table of Organization Change Request - Safety Manager

Attachments: [TO Change February 2020 memo.pdf](#)

[Attachment - June 2019 memo.pdf](#)

[Attachment - January 2018 memo.pdf](#)

Looker moved, seconded by Bergman, that the Library Table of Organization Change Request - Safety Manager be approved. Voice Vote. Motion Carried.
(9-0)

[20-0246](#) Establishment of the Library Director's 2020 Performance Goals

This Report Action Item was held. No action was taken

6. Information Items

A. Assistant Director's Report

[20-0255](#) APL Hiring Processes

[20-0256](#) 2019 End of Year Statistics

Attachments: [OCT 2019.pdf](#)

[NOV 2019.pdf](#)

[DEC 2019.pdf](#)

[Taxpayer 20_02_updated.pdf](#)

[20-0257](#) Friends Grant Funded Program Summaries 4th Quarter 2019

Attachments: [Friends Grant Funded Program Summaries 4th Quarter 2019
FINAL.pdf](#)

[20-0258](#)

The Fine Free Library Movement - what fine free libraries are finding?

Attachments: [Fines vs Fine Free - Part Three - Data and Links.pdf](#)

B. Friends Report

[20-0260](#)

Friends Events

C. Staff Updates

[20-0261](#)

Childrens Program Updates

7. Adjournment

Exarhos moved, seconded by Scheuerman that the meeting be adjourned.
Voice Vote. Motion Carried. (9-0)

The meeting was adjourned at 5:25pm