



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, August 12, 2019

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Aldersperson Coenen called meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 5 - Croatt, Coenen, Martin, Williams and Firkus

3. Approval of minutes from previous meeting

[19-1159](#)

Minutes from July 20, 2019

**Attachments:** [Minutes from July 29, 2019.pdf](#)

**Croatt moved, seconded by Martin, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1160](#)

Request from EnviroForensics, LLC for a permanent street occupancy permit for the parking lane along the west side of N. Meade Street between Hancock Street and Winnebago Street from August 19, 2019 through November 30, 2019.

**Attachments:** [EnviroForensics, LLC-Permanent Street Occupany Permit.pdf](#)

**Williams moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1161](#)

Approve S. Locust Street Vacation between the alley and the CN R/R tracks.

**Attachments:** [S. Locust Street Vacation.pdf](#)

**Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1162](#)

Approve Authorizing Resolution for Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs.

**Attachments:** [Urban Forestry Grant-Urban Forestry Catastrophic Storm Grant.pdf](#)

**Williams moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1163](#)

Request from Apple Tree, LLC for a permanent street occupancy permit for eleven (11) cluster box mail units (CBU) in location approved by the Department of Public Works (including 2-foot clearance from the street).

**Attachments:** [Apple Tree LLC-Cluster box mail units.pdf](#)

**Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1164](#)

Request from Endeavor Environmental Services for a permanent street occupancy permit to install a monitoring well in the sidewalk area at 1331 N. Bennett Street.

**Attachments:** [Endeavor Environmental Services-Permanent Street Occupancy permit.pdf](#)

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus

## 6. Information Items

[19-1165](#)

Mackville Landfill Update presentation by SCS Engineering.

**Attachments:** [Mackville Landfill Update.pdf](#)

[19-1166](#)

Mackville Landfill Compliance Monitoring and Evaluation Form for June 2019 field inspection.

**Attachments:** [Mackville Landfill Compliance Monitoring & Evaluation form..pdf](#)

[19-1167](#) July 20, 2019 Storm Damage update.

**Attachments:** [July 20, 2019 Storm Damage update.pdf](#)

[19-1168](#) Inspections Division Permit Summary Comparison Report for July, 2019.

**Attachments:** [Inspections Division Permit Summary Comparison Report July, 2019.pdf](#)

[19-1194](#) LED street light information as requested by Alderperson Firkus.

[19-1199](#) Railroad Quiet Zone Application Update.

**Attachments:** [Railroad Quiet Zone Application Update.pdf](#)

7. Adjournment

**Martin moved, seconded by Croatt, to adjourn the meeting at 5:02 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Croatt, Coenen, Martin, Williams and Firkus