



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Historic Preservation Commission

Tuesday, June 18, 2019

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 3:03 p.m.

2. Roll call of membership

Duba tendered her resignation from the Commission effective after this meeting as she is moving out of Appleton.

Present: 3 - 1st Alternate Filen, Alderperson Schultz and 1st Alternate Duba

3. Approval of minutes from previous meeting

[19-0849](#)

HPC Minutes from 4-16-19

Attachments: [HPC Minutes 4-16-19.pdf](#)

Alderperson Schultz moved, seconded by Duba, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - 1st Alternate Filen, Alderperson Schultz and 1st Alternate Duba

4. Public Hearings/Appearances

5. Action Items

[19-0850](#)

Request to approve the nomination of the Appleton Post-Crescent Building at 306 West Washington Street to the National Register of Historic Places

Attachments: [AppletonPostCrescentBuilding_StaffReport_For06-18-19.pdf](#)
[TransmittalLetter_AppletonPostCrescentBuilding_MacRostie.pdf](#)
[AppletonPostCrescentBuilding_2019NominationForm.pdf](#)
[AppletonPostCrescentBldg_Nomination_Pictures.pdf](#)

Alderperson Schultz moved, seconded by Duba, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - 1st Alternate Filen, Alderperson Schultz and 1st Alternate Duba

[19-0851](#)

Confirm the following:

- Elect a Chair
- Elect a Vice-Chair
- Designate a Contact Person

Aldersperson Schultz was elected as Chair and Filen as Vice-Chair. Don Harp will be the Contact Person, and the Historic Preservation Commission will continue to meet on the Tuesday preceding the 2nd Council meeting of the month at 3:00 p.m.

Duba moved, seconded by Aldersperson Schultz, that Aldersperson Schultz be the Chair, Kayla Filen be the Vice-Chair and Don Harp be the Contact Person. Roll Call. Motion carried by the following vote:

Aye: 3 - 1st Alternate Filen, Aldersperson Schultz and 1st Alternate Duba

6. Information Items

[19-0853](#)

Set Meeting Date and Time

The Historic Preservation Commission will meet at 3:00 p.m. on the Tuesday preceding the 2nd Council meeting of the month.

The HPC determined the meeting date and time will remain the Tuesday preceding the 2nd Council meeting of the month at 3:00 p.m.

[19-0852](#)

Final Draft Text Amendments - Historic Preservation Regulations - Chapter 23 Zoning Ordinance

Attachments: [StaffReport_DraftTextAmendments_For06-18-19.pdf](#)
[ARTICLE XVII. SEC 23-22 & 23-651 HPC Amendments 2019.pdf](#)
[Memo_WI Historical Society_WI Act 280 Interpretation.pdf](#)
[HPC_StateStatutoryChangesHowTheyAffectYou.pdf](#)
[2018 LegislationChanges.pdf](#)

This item was presented and discussed.

7. Adjournment

Duba moved, seconded by Aldersperson Schultz, that the meeting be adjourned at 3:29 p.m. Roll Call. Motion carried by the following vote:

Aye: 3 - 1st Alternate Filen, Aldersperson Schultz and 1st Alternate Duba