



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

---

Tuesday, January 8, 2019

5:00 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*Chairperson Baranowski called the Utilities Committee meeting to order at 5:00 p.m.*

2. Roll call of membership

**Present:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

3. Approval of minutes from previous meeting

[19-0008](#)

Approval of the December 11, 2018 Utilities Committee Meeting Minutes.

**Attachments:** [December 11, 2018 Utilities Committee Meeting Minutes.pdf](#)

**Reed moved, seconded by Dvorachek, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

4. Public Hearings/Appearances

5. Action Items

[19-0009](#)

Award Sole Source Stormwater Consulting Services Contract 2019G for French Road Urbanization Stormwater Analysis with raSmith in an amount not to exceed \$28,000.

**Attachments:** [2019G raSmith Contract Util Memo 01-08-2019 final.pdf](#)

**Dvorachek moved, seconded by Raasch, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

[19-0051](#)

Award North Edgewood Sanitary Lift Station Design and Related Services to McMahon Associates, Inc. in the amount of \$105,031.00 with a 5% contingency of \$5,249.00 for a project total not to exceed \$110,280.00.

**Attachments:** [North Edgewood Sanitary Lift Station design.pdf](#)

**Meltzer moved, seconded by Raasch, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

## 6. Information Items

[19-0050](#)

Presentation - Historical Review of Appleton's Biosolids Composting Initiative

**Attachments:** [2019 Compost History Presentation 01-03-19.pdf](#)

*This item was presented.*

[19-0014](#)

Monthly Reports for November 2018:  
- Water Distribution and Meter Team Monthly Report

**Attachments:** [Water Main Breaks November 2018.pdf](#)

*The report was reviewed.*

## 7. Adjournment

**Dvorachek moved, seconded by Reed, that the Utilities Committee meeting be adjourned at 5:39 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch