City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes
Library Board

Tuesday, October 15, 2019 | **4:30 PM** | **225 N. Oneida Street**

1. Call meeting to order

President Rebecca Kellner called the meeting to order at 4:30pm

2. Roll call of membership

Others Present: Amanda Abshire, Beth Carpenter, Derik Henken, Tina Krueger, Jan Quinlan, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Present: 9 - Bergman, Bloedow, Scheuerman, Alderperson Croatt, Hartjes, Mann, Looker, Kellner and Exarhos

Excused: 1 - Peterson

Others : 1 - Panella

3. Approval of minutes from previous meeting

19-1509 September 17, 2019 Meeting Minutes

Attachments: September 17 2019 Meeting Minutes.pdf

Bloedow moved, seconded by Bergman, that the September 17, 2019 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

4. Public Participation and Communications

Establish Order of the Day

5. Action Items

President Kellner called for a motion to move Action Items 19-1510, 19-1511, 19-1512, 19-1513, 19-1514 and 19-1531 to a Consent Agenda.

Scheuerman moved, seconded by Exarhos that Action Items 19-1510, 19-1511, 19-1512, 19-1513, 19-1514 and 19-1531 be moved to a Consent Agenda. Voice Vote. Motion Carried. (9-0)

Looker moved, seconded by Mann that Action Items 19-1510, 19-1511, 19-1512, 19-1513, 19-1514 and 19-1531 be approved. Voice Vote. Motion Carried. (9-0)

19-1510 September 2019 Bill Register

Attachments: September Bill Register.pdf
September Expense Report.pdf

This Report Action Item was approved

19-1511 Updated APL Strategic Plan

Attachments: StrategicPlan_OnePage.pdf

This Report Action Item was approved

19-1512 Outagamie Waupaca Library System Resource Library Agreement 2020

Attachments: Resource Library Agreement 2020.pdf

This Report Action Item was approved

19-1513 APL / Lawrence University Courtesy Card Agreement and Procedures

Attachments: APL Lawrence University Courtesy Card Agreement and Procedures Oct 2019.pdf

This Report Action Item was approved

19-1514 2020 Library Hours

Attachments: Proposed Closures 2020.pdf

This Report Action Item was approved

19-1531 Proposed Library Table of Organization Change

Attachments: TO Change October 2019 memo.pdf

This Report Action Item was approved

6. Information Items

A. Director's Report

19-1515 Report on October 4, 2019 APL Staff Training

19-1516 2020 Budget Process

19-1517 2019 Wisconsin Library Association Conference Attendee Report

19-1520 Friends Grant Funded Program Summaries 3rd. Quarter 2019

Attachments: Friends Grant Funded Program Summaries 3rd Quarter 2019.pdf

B. Assistant Director's Report

19-1521 APL Hiring Processes

C. President's Report

19-1522 Inclusive Services Assessment Next Steps

Attachments: Inclusive_Services_Statement_-_August_1_2019.pdf
Inclusive Services Assessment Trustee Pages October 2019.pdf

D. Friends Report

19-1523 Friends Annual Meeting - Thursday, October 24, 2019 4pm

19-1524 Friends Used Book Sale November 21 - 23

19-1525 Save the Date - I Love My Library February 9, 2020

E. Staff Updates

19-1526 Children's Programs Updates

7. Adjournment

Exarhos moved, seconded by Mann that the meeting be adjourned. Voice Vote. Motion Carried. (9-0)

The meeting was adjourned at 5:18pm