



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, June 18, 2019

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Patricia Exarhos called the meeting to order at 4:31pm

2. Roll call of membership

Others Present: Amanda Abshire, Beth Carpenter, Mayor Tim Hanna, Derik Henken, Colleen Holz, Tina Krueger, Adriana McCleer, Jessica Miller, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Kellner arrived at 4:37pm

Present: 10 - Bergman, Looker, Peterson, Kellner, Exarhos, Bloedow, Scheuerman, Alderperson Croatt, Hartjes and Mann

Excused: 1 - Panella

3. Approval of minutes from previous meeting

[19-0837](#)

May 14, 2019 Meeting Minutes

Attachments: [May 14 2019 Meeting Minutes.pdf](#)

Scheuerman moved, seconded by Bloedow, that the May 14, 2019 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

4. Public Participation and Communication

Establish Order of the Day

President Exarhos moved Information Item 6.C. 19-087 to the beginning of the agenda.

President Exarhos called for a motion to move Action Items 19-0838 and 19-0839 to a Consent Agenda.

Looker moved, seconded by Mann that Action Items 19-0838 and 19-0839 be moved to a Consent Agenda. Voice Vote. Motion Carried. (10-0)

C. Staff Updates

[19-0847](#) Summer Library Program

5. Action Items

Looker moved, seconded by Peterson that Action Items 19-0838 and 19-0839 be approved. Voice Vote. Motion Carried. (10-0)

[19-0838](#) Bill Register - May 2019

Attachments: [May Bill Register.pdf](#)
[May Expense Report.pdf](#)

This Report Action Item was approved

[19-0839](#) City Policies: Interpreter Policy, Seasonal Employment Policy

Attachments: [Interpreter Policy UPDATED informational.pdf](#)
[Seasonal Employment 2019 draft.pdf](#)

This Report Action Item was approved

6. Information Items

A. Director's Report

Closed Session

Scheureman moved, seconded by Croatt that the Library Board move into Closed Session according to State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session regarding the developments on bluff site 2 and soldier's square site and then reconvene into open session. Voice Vote. Motion Carried. (10-0)

Roll Call was taken.

The meeting went into Closed Session at 4:40pm.

Croatt moved, seconded by Bloedow that the meeting reconvene in Open Session. Voice Vote. Motion Carried. (10-0)

Roll Call was taken.

The meeting resumed Open Session at 5:08pm.

[19-0840](#) Building Process Update

[19-0841](#) 2020 Budget Preparation

[19-0842](#) Compliance with State Annual Report Deadline

[19-0843](#) Imagine Fox Cities Discussion

B. President's Report

[19-0844](#) Safety and Security

Attachments: [Library Update June 2019.pdf](#)

[19-0845](#) Trustee Training - Review and Discussion on Trustee Essentials Chapters 8 and 9: Developing the Library Budget and Managing the Library's Money

Attachments: [Trustee Essential 8 - Developing the library budget.pdf](#)

[Trustee Essential 9 - Managing the Library's Money.pdf](#)

[19-0846](#) Trustee Training Week August 12 - August 16, 2019

Attachments: [Trustee Training Week 2019 brochure.pdf](#)

7. Adjournment

Peterson moved, seconded by Bloedow that the meeting be adjourned. Voice Vote. Motion Carried. (10-0)

The meeting was adjourned at 5:46pm