



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Friday, December 14, 2018

9:30 AM

225 N. Oneida Street

Personnel & Policy Committee

1. Call meeting to order

Chairperson Scheuerman called the meeting to order at 9:32 am

2. Roll call of membership

Present: 4 - Peterson, Kellner, Bloedow and Scheuerman

Others : 4 - Exarhos, Hanna, Rortvedt and Saecker

Closed Session

Kellner moved, seconded by Bloedow that the meeting move into Closed Session pursuant to WI statute 19.85(f)(c) to discuss personnel matters. Voice Vote. Motion Carried. (4-0)

Roll Call was taken. The meeting went into Closed Session at 9:33 am

Bloedow moved, seconded by Peteson that the meeting move into Open Session. Voice Vote. Motion Carried. (4-0)

Roll Call was taken. The meeting resumed Open Session at 10:03 am

3. Action Items

[18-1780](#)

Library Director's 2018 End of Year Evaluation

Peterson moved, seconded by Bloedow, that the Library Director's 2018 End of Year Performance Evaluation be recommended for approval. Voice Vote. Motion Carried. (4-0)

[18-1781](#)

Collection Development Policy

Attachments: [Collection Development Policy Draft December 2018.pdf](#)

Bloedow moved, seconded by Kellner, that the updates to the Collection Development Policy be recommended for approval. Voice Vote. Motion Carried. (4-0)

[18-1782](#)

Financial Policy

Attachments: [Financial Policy Dec 2018 Draft.pdf](#)

Peterson moved, seconded by Kellner, that the updates to the Financial Policy be recommended for approval. Voice Vote. Motion Carried. (4-0)

[18-1783](#)

Meeting and Study Room Use Policy

Attachments: [Meeting and Study Room Policy markup \(Draft Revised Dec 2018\).pdf](#)

Kellner moved, seconded by Bloedow, that the updates to the Meeting and Study Room Use Policy be recommended for approval. Voice Vote. Motion Carried. (4-0)

[18-1784](#)

Piano Policy

Attachments: [Piano Policy Draft Dec 2018.pdf](#)

Peterson moved, seconded by Bloedow, that the updates to the Piano Policy be recommended for approval. Voice Vote. Motion Carried. (4-0)

[18-1785](#)

Privacy Policy

Attachments: [Privacy Policy Draft December 2018.pdf](#)

Bloedow moved, seconded by Peterson, that the updates to the Privacy Policy be recommended for approval. Voice Vote. Motion Carried. (4-0)

[18-1786](#)

Safety and Security Policy

Attachments: [Safety and Security Policy Draft Dec 2018.pdf](#)

Kellner moved, seconded by Bloedow, that the updates to the Safety and Security Policy be recommended for approval. Voice Vote. Motion Carried. (4-0)

4. Information Items

[18-1787](#)

Bylaws

Attachments: [Bylaws \(Draft 12-2018 Amended\).pdf](#)

5. Adjournment

Kellner moved, seconded by Bloedow that the meeting be adjourned. Voice Vote. Motion Carried. (4-0)

The meeting was adjourned at 10:29 am