



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Appleton Redevelopment Authority

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Wednesday, December 12, 2018

10:00 AM

Council Chambers, 6th Floor

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1. Call meeting to order

Meeting called to order at 10:00 a.m.

2. Roll call of membership

**Present:** 4 - Van Dyke, Downs, Brokl and Alderperson Coenen

**Excused:** 3 - Higgins, Fisher and Woodford

3. Approval of minutes from previous meeting

[18-1803](#)

ARA Minutes from 11-19-18

**Attachments:** [ARA Minutes 11-19-18.pdf](#)

Alderperson Coenen moved, seconded by Brokl, that the Minutes be approved.  
Roll Call. Motion carried by the following vote:

**Aye:** 4 - Van Dyke, Downs, Brokl and Alderperson Coenen

**Excused:** 3 - Higgins, Fisher and Woodford

4. Public Hearings/Appealances

5. Action Items

[18-1804](#)

Ratify the closing of the Bond Document in recognition of the Quit Claim Deed transferring the Fox Cities Exhibition Center from the City of Appleton to the Appleton Redevelopment Authority

**Attachments:** [Quit Claim Deed for FCEC Memo 12-6-18.pdf](#)  
[QCD ExhibitionCenter May2018.pdf](#)

Alderperson Coenen moved, seconded by Van Dyke, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Van Dyke, Downs, Brokl and Alderperson Coenen

**Excused:** 3 - Higgins, Fisher and Woodford

[18-1829](#)

Request to amend the contract incorporating the additional scope of services for 222 N. Oneida Street proposed by OMNNI Associates, Inc. in the attached Amendment dated December 6, 2018 for an amount not to exceed \$14,835 (\$12,900 + 15% contingency of \$1,935)

**Attachments:**    [OMNNI Contract Amendment Memo\\_222 N Oneida\\_12-7-18.pdf](#)  
[OMNNI Amendment001\\_222 N Oneida.pdf](#)  
[OMNNI Contract Memo\\_222 N Oneida\\_3-5-18.pdf](#)  
[OMNNI Site Investigation Proposal\\_222 N Oneida.pdf](#)  
[Procurement+Contract Management Policy\\_10-7-15.pdf](#)

**Alderson Coenen moved, seconded by Brokl, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Dyke, Downs, Brokl and Alderson Coenen

**Excused:** 3 - Higgins, Fisher and Woodford

## 6. Information Items

[18-1814](#)

Contract with Ehlers to prepare project plan amendments to Tax Incremental Financing (TIF) Districts #3 and #11 in an amount not to exceed \$16,650

**Attachments:**    [Ehlers Amend TIDs 3 and 11 Memo.pdf](#)  
[Appleton ProjectDisclosure\\_2019 TID No. 3 and 11 Territory Amendments.pdf](#)  
[Map of TIFs 3, 11, 12.pdf](#)  
[ProcurementandContractManagementPolicy\\_SoleSource.pdf](#)

**This item was presented and discussed.**

## 7. Adjournment

**Alderson Coenen moved, seconded by Van Dyke, that the meeting be adjourned at 10:21 a.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Dyke, Downs, Brokl and Alderson Coenen

**Excused:** 3 - Higgins, Fisher and Woodford