



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Fox Cities Transit Commission

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Wednesday, February 28, 2018

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 10 - Kasimor, Vice Chair Buckingham, Nau, Chairperson Lobner, Dvorachek, Dearborn, Schroeder, Wurdinger, Wilson and Dexter

**Excused:** 2 - Detienne and Brown

3. Approval of minutes from previous meeting

[18-0223](#)

Approval of minutes from previous meeting

**Attachments:** [1-24-18 FCTC Meeting Minutes.pdf](#)

Aldersperson Dvorachek moved, seconded by Commissioner Schroeder, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[18-0019](#)

Public Participation on Agenda Items

There was no public participation on the agenda items.

5. Action Items

[18-0225](#)

Approve Addendum to Fox Valley Technical College Student Pass Contract

**Attachments:** [2018 FVTC Addendum memo.pdf](#)

[2018 FVTC Addendum.pdf](#)

[2015 FVTC Contract.pdf](#)

Commissioner Wurdinger moved, seconded by Aldersperson Dvorachek, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[18-0224](#)

Approval of Payments

**Attachments:** [January 2018 Check Register.pdf](#)  
[January 2018 P-Card Statement.pdf](#)

*This action item was moved to information items.*

**Aldersperson Dvorachek moved, seconded by Commissioner Nau, that the Report Action Item be approved. Voice Vote. Motion Carried.**

[18-0226](#)

Approve 2018 Federal Section 5310 Sub-recipient Contract

**Attachments:** [2018 5310 Contract memo.pdf](#)  
[2018 5310 Grant Agreement LSS.pdf](#)  
[2018 5310 Grant Agreement LSS Attachment A.pdf](#)

*This action item was moved to information items.*

**Aldersperson Dvorachek moved, seconded by Vice Chair Buckingham, that the Report Action Item be approved. Voice Vote. Commissioner Nau abstained. Motion Carried.**

[18-0227](#)

Financial Report

**Attachments:** [2018 FCTC Monthly Income Statement.pdf](#)  
[2018 FCTC Monthly Income Statement PT.pdf](#)

**This Presentation was presented.**

[18-0228](#)

Ridership and Revenue

**Attachments:** [January Ridership and Revenue.pdf](#)  
[January Ridership Report handout.pdf](#)

**This Presentation was presented.**

[18-0229](#)

Review of Valley Transit Service Requests

**Attachments:** [Service Request Review memo.pdf](#)

**This Presentation was presented.**

[18-0230](#)

Pending Items

**Attachments:** [Pending Items.pdf](#)

**This Presentation was presented.**

[18-0231](#)

Request for Future Agenda Items

**This Presentation was presented.**

7. Next Meeting Date & Time
  - March 14, 2018, 3:00 PM
  - March 28, 2018, 3:00 PM

*March 14, 2018, 3:00 PM meeting is cancelled.*

8. Adjournment

**A motion was made by Commissioner Schroeder, seconded by Alderperson Dvorachek, that this meeting was adjourned. The motion carried unanimously.**