



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Historic Preservation Commission

Tuesday, May 16, 2017

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 3:02 p.m.

2. Roll call of membership

Present: 4 - Duba, Peregrine, Werth and 2nd Alternate Peterson

Excused: 1 - Alderperson Baker

Others present:
Alderperson Vered Meltzer, District #2

3. Approval of minutes from previous meeting

[17-736](#)

HPC Minutes from 4-18-17

Attachments: [HPC Minutes 4-18-17.pdf](#)

**Duba moved, seconded by Werth, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Duba, Peregrine, Werth and 2nd Alternate Peterson

Excused: 1 - Alderperson Baker

4. Public Hearings/Appealances

5. Action Items

[17-737](#)

Organizational Matters:

1. Elect Chair
2. Elect Vice-Chair
3. Set Meeting Date and Time
4. Designate a Contact Person

Principal Planner Don Harp will remain as the Contact Person, and the Commission will tentatively leave the meeting time at 3:00 p.m. on the Tuesday preceding the 2nd Council meeting of the month, with the alternate meeting time being the Thursday following the 2nd Council meeting of the month at 4:00 p.m.

Werth moved, seconded by Duba, that Peter Peregrine be the Chair and Mary Duba be the Vice-Chair. Roll Call. Motion carried by the following vote:

Aye: 4 - Duba, Peregrine, Werth and 2nd Alternate Peterson

Excused: 1 - Alderperson Baker

6. Information Items

[17-738](#)

2017 Local Historic Preservation Event Ideas

Peregrine stated he would be contacting Appleton Downtown Inc. about the possibility of obtaining a booth during the Thursday night summer concert series.

[17-739](#)

Historic Bookmarks

-Update from Nancy Peterson

Peterson presented pictures of the buildings located Downtown that the Commission suggested for bookmarks. She stated she is working on the narratives which she will bring to the Commission for review.

[17-740](#)

Historic Building Survey Update

This Presentation was discussed.

[17-741](#)

Proposal and Process to Designate the Old Third Ward as a Local Historic District

This Presentation was discussed.

[17-742](#)

Proposal by Lawrence University to move a structure and tear down two structures, in addition to constructing a parking lot, and the impact on the City Park National Register District

This Presentation was discussed.

7. Adjournment

Duba moved, seconded by Werth, that the meeting be adjourned at 3:43 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Duba, Peregrine, Werth and 2nd Alternate Peterson

Excused: 1 - Alderperson Baker