



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Monday, February 20, 2017

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Konetzke, Jirschele, Plank and Spears

Excused: 1 - Baranowski

3. Approval of minutes from previous meeting

[17-118](#)

Minutes from 1/9/17

Attachments: [Minutes 1-9-17.pdf](#)

**Jirschele moved, seconded by Spears, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Konetzke, Jirschele, Plank and Spears

Excused: 1 - Baranowski

4. Public Hearings/Appearances

5. Action Items

[17-215](#)

Request to approve Police Department reorganization for the following:

- Change title of Police Communication Technician to Police Communication Specialist
- Move one Communication Specialist to an Administrative Support Specialist position
- Move supervision of Communication Specialists from a Lieutenant to Administrative Services Supervisor
- Move Administrative Services Supervisor supervision from Captain to Assistant Chief

Attachments: [Police Table of Org Modification Request 2-20-17.pdf](#)
 [Police TO Draft 2-20-17.pdf](#)

Spears moved, seconded by Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Konetzke, Jirschele, Plank and Spears

Excused: 1 - Baranowski

[17-216](#)

Request to approve Fire Department reorganization as follows:

- Merge the current two Battalion Chiefs of Training and Special Operations to one Battalion Chief of Resource Development and Special Operations
- Create a Civilian Training and Resource Development Specialist
- Reduce the number of Captains from 8 to 6 and increase the number of Lieutenants from 13 to 15

Attachments: [Fire Department Reorganization - February 2017.pdf](#)
 [Fire TO existing.pdf](#)
 [Fire TO proposed 2017.pdf](#)

Spears moved, seconded by Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Konetzke, Jirschele, Plank and Spears

Excused: 1 - Baranowski

[17-214](#)

Request to approve reorganization for Valley Transit to change 4 part time drivers to variable part time drivers.

Attachments: [VT Request to Change T.O. 02.20.2017.pdf](#)

Spears moved, seconded by Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Konetzke, Jirschele, Plank and Spears

Excused: 1 - Baranowski

6. Information Items

[17-120](#) Notification of change of record keeper services for the employee 457 deferred compensation program from Nationwide Retirement Solutions to Voya Financial.

Attachments: [deferred comp plan memo.pdf](#)

This Presentation was received and filed

[17-119](#) Changes to the Fringe Benefit Policy for Part Time Employees

Attachments: [Fringe Benefit Policy for Part-time Draft 2017.pdf](#)

This Presentation was received and filed

[17-121](#) Changes to the Conditions of Employment Policy

Attachments: [CONDITIONS OF EMPLOYMENT Strike and Bold February 2017.pdf](#)

This Presentation was received and filed

[17-117](#) Recruitment Status Report 2/17/17

Attachments: [RSR thru 2-17-17.pdf](#)

This Presentation was received and filed

7. Adjournment

Plank moved, seconded by Spears, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Konetzke, Jirschele, Plank and Spears

Excused: 1 - Baranowski