



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, January 18, 2017

6:00 PM

Council Chambers, 6th Floor

Special

1. Call meeting to order

Meeting called to order at 6:00pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and Alderperson Siebers

Excused: 1 - Alderperson Martin

3. Approval of minutes from previous meeting

[17-013](#)

December 13, 2016 Finance Committee Minutes

Attachments: [MeetingMinutes13-Dec-2016-03-50-51.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and Alderperson Siebers

Excused: 1 - Alderperson Martin

4. Public Hearings/Appearances

5. Action Items

[17-035](#)

Request to award Unit I-17 CTH "JJ" and Lightning Drive Sewer & Water Main Construction to Vinton Construction Co. in the amount of \$224,134.50 with a 10% contingency of \$22,413.45 for a project total not to exceed \$246,547.95.

Attachments: [Award of Contract I-17.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Plank, Alderperson Dannecker and Alderperson Lobner

Nay: 1 - Alderperson Siebers

Excused: 1 - Alderperson Martin

[17-039](#)

Request the approval of the sole source purchase from Fire Apparatus & Equipment and the ordering of four replacement fire trucks in advance for future delivery and payment (this item also appears on the Safety and Licensing Committee agenda).

Attachments: [Sole Source Purchase and Ordering of Fire Apparatus for Cost Savings.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and Alderperson Siebers

Excused: 1 - Alderperson Martin

6. Information Items

[17-014](#)

Contract 45-16 was awarded to B&P Mechanical, Inc. for replacement of the HVAC system at the Municipal Services Building in the amount of \$338,800 with a contingency of \$8,400. Final contract amount is \$338,800 with no change orders issued. Payments issued to date total \$321,860. Request to issue the final contract payment of \$16,940.

Attachments: [2016 MSB HVAC Replacement Project Final Payment.pdf](#)

This Presentation was received and filed

[17-042](#)

2016 Medical Claim Costs

Attachments: [Health Claims \(2\).pdf](#)

This Presentation was received and filed

[17-043](#)

The following 2016 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

| | |
|--|------------|
| Reimbursements - Friends of the Library | + \$17,000 |
| Supplies - Public Services | + \$3,412 |
| Miscellaneous Equipment - Network Services | + \$9,588 |
| Software - Network Services | + \$4,000 |

to record funds received from the Friends of the Appleton Public Library

General Fund - Police Department

| | |
|-----------|-----------|
| Donations | + \$2,500 |
| Equipment | + \$2,500 |

to record donation received from Keller, Inc.

This Presentation was received and filed

[15-1138](#)

Request approval of ordinance permitting absent Alderpersons to appear by phone.

Attachments: [Sec 2-29 Alderperson Appearances \(created\) 01-04-2017.pdf](#)

This item will appear as an Action item on the January 24, 2017 Finance Committee agenda

7. Adjournment

Alderperson Dannecker moved, seconded by Alderperson Lobner, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and Alderperson Siebers

Excused: 1 - Alderperson Martin