



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, December 19, 2017

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Patricia Exarhos called the meeting to order at 4:32 pm

2. Roll call of membership

Others Present: Amanda Abshire, Jessica Brittnacher, Beth Carpenter, Derik Henken, Tina Krueger, Adriana McCleer, Tanya Misselt, Michael Nitz, Jan Quinlan, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Present: 10 - Bergman, Looker, Peterson, Dannecker, Kellner, Exarhos, Hunger, Brault, Bloedow and Scheuerman

Excused: 1 - Hietpas

Others : 1 - Panella

3. Approval of minutes from previous meeting

[17-1991](#)

November 14, 2017 Meeting Minutes

Attachments: [November 14 2017 Meeting Minutes.pdf](#)

Bloedow moved, seconded by Peterson, that the November 14, 2017 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

4. Public Participation and Communication

[17-1992](#)

Network Services Supervisor

Establish Order of the Day

5. Action Items

Dannecker moved, seconded by Scheuerman, that Action Items 5. A. through 5.C. be approved. Voice Vote. Motion Carried. (9-0)

- A. [17-1993](#) Bill Register - November 2017

Attachments: [November Bill Register.pdf](#)
[November Revenue and Expense Summary.pdf](#)
[November Subledger Summary.pdf](#)

This Report Action Item was approved

- B. [17-1994](#) December Budget Amendment

Attachments: [December Budget Amendment.pdf](#)

This Report Action Item was approved

- C. [17-1997](#) Closure for staff training Friday, February 23, 2018 - half day

This Report Action Item was approved

- D. [17-1995](#) Report of the Planning Committee

Attachments: [Planning Committee Meeting Minutes 12-13-2017.pdf](#)
[2018 Appleton Public Library Objectives December 2017 amended.pdf](#)

Scheuerman moved, seconded by Dannecker, that the Report of the Planning Committee and the recommendation to approve the amended 2018 Appleton Public Library Objectives be approved. Voice Vote. Motion Carried. (9-0)

- E. [17-1996](#) Report of the Scholarship Committee

Attachments: [Scholarship Committee Meeting Minutes 12-8-2017.pdf](#)

Peterson moved, seconded by Bergman, that the Report of the Scholarship Committee and the recommendation to award the \$1000 Friends / F. P. Young Scholarship to Susannah Gilbert be approved. Voice Vote. Motion Carried. (9-0)

6. Information Items

A. Director's Report

- i. [17-1998](#) Request for Proposal -Mixed Use Library Project Update
- ii. [17-1999](#) Safety and Security

B. President's Report

- i. [17-2000](#) Discussion on Trustee Essentials Chapter 23 - Dealing with Challenges to Library Material and Policies

Attachments: [Trustee Essentials Chapter 23 Challenges to Materials and Policies.pdf](#)

- ii. [17-2001](#) Potential Changes to the 2018 Library Board Meeting Schedule
- iii. [17-2002](#) Trustee Changes

C. Assistant Director's Report

- i. [17-2003](#) Hiring Process Updates

D. Friends Report

- i. [17-2004](#) Friends Used Book Sale Report
- ii. [17-2005](#) I Love My Library Dinner - February 11, 2018

7. Adjournment

Looker moved, Dannecker seconded, that the meeting be adjourned. Voice Vote. Motion Carried. (9-0)
The meeting was adjourned at 5:16 pm